

How to add a voyage repair item on the web side (Document)

Users can log into the OLISS web side and click "Repair Management-Voyage Repair" to enter the voyage repair interface. Click on "Add", a pop-up window will appear on the right side. Within this window: select the vessel, department, priority level, repair equipment/items, belonging company, and choose the service provider. Fill in the repair reason and the repair quotation. You can also fill in relevant information such as quotation remarks (with * required). Then click "Confirm". In the approval process selection window, choose the approval process and fill in the order notes as needed. Finally, click "Confirm".

The screenshot shows the 'Voyage Repair' management interface on the left and the 'Add' pop-up window on the right. The 'Add' window contains the following fields:

- Vessel ***: Please select
- Dept. ***: Please select
- Priority Level ***: Please select
- Repair Eqt./Items ***: Please enter
- Belonging Company ***: Please select
- Repair Reason ***: Please enter
- Remarks/Requirements**: Please enter
- Select Service Providers ***: Select Service Providers
- Repair Quotation ***: Please enter
- Currency**: CNY
- Repair Cycle**: Please enter
- Quotation Remarks**: Please enter
- After Sales Situation**: Please enter

At the bottom of the 'Add' window, there is a red box around the 'Confirm' button and a red arrow pointing to it with the text: "3. Select the vessel, department, priority level, repair equipment/items, belonging company, and choose the service provider. Fill in the repair reason and the repair quotation. Fill in relevant information such as quotation remarks (with * required). Then click 'Confirm'".

Please select the workflow.

The screenshot shows the approval process selection window. It contains the following elements:

- Workflow Selection**:
 - ☒ 1号船轮机部
 - ☐ 多步执行多步验收航修
 - ☐ 所有船所有部门
- Process Description:**
 - Order Notes Chinese (shown in the Chinese section of the order email)**:

感谢合作!

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 - Order notes in English (shown in the English part of the order email)**:

Thank you for your cooperation!

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- Mail preview**
- Confirmation**:
 - 4. Choose the approval process and fill in the order notes as needed. Finally, click "Confirm"
 - Confirm** button
 - Cancel** button

Next step:

After confirming, according to the approval process node, the document is transferred to the workbench of the personnel with execution and acceptance authority.