What to do if it cannot be added from the maintenance plan when adding

maintenance tasks

When adding a maintenance task, if it cannot be added from the maintenance plan, you need to add maintenance equipment in the equipment list according to the background CWBT code, and then add a maintenance task under the corresponding maintenance equipment.

Step 1: Add maintenance equipment

The user can log in to the website of OLSaaS and operate in "Vessel Management \rightarrow Equipment List" interface according to the following steps 1-5:



Main Sys	stem 🔻 Subsystem	n 🔻 Group 🔻 Equipment Name	Search Clear			
No.	CWBTEquipment No.	CWBTEquipment Name	Group	Subsystem	Main System	Operation
1	AS-0000-000	Air System	Air System	Air System	Air System	+
2	AS-0100-000	Starting Air System	Starting Air System	Starting Air System	Air System	+
3	AS-0101-000	Starting Air Pipe System	Starting Air Pipe System	Starting Air System	Air System	+

	Add a New Equipment	8
Main System: Air System	Subsystem: Starting Air System	Group: Starting Air System
Equipment No.*	Equipment Name*	Manufacture
AS-0100-000 001	Starting Air System	
Equipment Type	Equipment Level	Drawing No.
By default, the system	automatically generates the	e last three digits according to
the previous sorting, Manufacturing Date	which can be modified(the la	ast three digits) Equipment Property
		Please select Equipment Property
Q Upload Attachment		
5. Complete the in (Items with* are	formation related to the new required), and click "Submir No Added Equipmen	w equipment t" t submit Cancel

Step 2: Add a new maintenance task

Users can follow steps 1-4 below in the interface of **"Maintenance → Maintenance Management** → Maintenance Plan of Year":

6	海科技 AN LINK TECH	¢	扬州高银	科技			Dashb	oard (5841)	Vessel	Monitor	Find	Help
Manag	gement		Mainte	enance Plan of Y	Year Maint	enance Plan of Month	Maintenance Peri	od Mair	ntenance St	atus		
T Main Ma	tenance >		管理年度	保养计划	2.0	lick "Manage	Annual Maint	enance	Plan"			
Ma	nagement		Maint	Equipmei	Maintenanc	Maintenance Item	Maintenance Deman	Dept. 👻	P.I.C. 🔻	Maintena	Last (Check
	Maintenance Plan of Year	+1	.Click i	in turn to 深井泵	enter the Normal	Maintenance 试运转液压油泵及系统	Plan of Year i 1、全面检查液压油泉外 观、油管是否漏油。2	Deck Dept.	• 大副	2Month±16 Day		
	of Month		4.1.2	深井泵	Normal	卸货后检查	1、压缩空气吹扫查漏并 记录泄漏量及种类(液	Deck Dept.	大副	1Month±16 Day		

C	扬州高银科技			Dash	hourd Free 1	accol Manifest Find	Help
	← + Add	3.Click "Add" and click "Confirm"	l then select "	Vessel",	Vessel* Please Select	A Vessel	
	No.	maintenancemanagement.M	Vessel 👻	Total Iter		Confirm	maintenancemanagement
	1	2022	长胜号	1	L	pare capie	2022-10-21
				长胜号-选择保养计划			

2022 •	First Half Y	ear Zecond I	Half Year Reset G	4. You can en (single or m	4. You can enter key information to find the target maintenance item, tick in the box on the right side (single or multiple maintenance items can be selected), and then click "Next Step"										➡ /继续操作
Mainte	Equipment	Maintenance	Maintenance Item	Maintenance Demands	Dept. 💌	P.L.C. •	Maintenan	Last Check D	Jul / All 👻	Aug / All 👻	Sept / All 👻	Oct / All 👻	Nov / All 👻	Dec / All 👻	Operation
4.1.1	深井泵	Normal	试运转波压油泵及系统	1、全面检查液压油原外 观、油管是否漏油。2、…	Deck Dept.	大副	2Month±16 Day		15 Day To Do 🕐		15 Day To Do 🕓		15 Day To Do		
4.1.2	深井泵	Normal	卸货后检查	1、压缩空气吹扫查漏并 记录泄漏量及种类(液压	Deck Dept.	大副	1Month±16 Day		15 Day To Do 🕐	15 Day To Do	15 Day To Do				
	5.Clic	k"Add"									长胜号-202	2年度保养计	制修改		
+ 4	dd 1														

Maint	修改类型 🔻	Equipme	Maintenan	Maintenance Item	Maintenance Demands	All 🕶	P.I.C. 💌	Maintena	Jan	Feb	Mar

Add Item

6. Filter equipment by conditions

长胜号 ▼	Main System	▼ SL	ubsystem 🔻 Group 🔻	Equipment Name	Search		
No.	Subsystem	Equipment Name	Equipment No.	Equipment Type	Manufacture	Manufacturing Date	Operation
1	Starting Air System	甲板空压机	AS-0102-000-001				+
2	Starting Air System	应急空压机	7. Click the "- AS-0102-000-002	+" at the back	of the tar	get equipment	*
3	Starting Air System	主空压机	AS-0102-152-001				+

			Add Mainte	enance Item		
Added Maintenance I	tem List					
Eqpt. Name	Responsible De	ept. Maintenan	ce Item No.	Maintenance Item	Maint	enance Period
空气冷却器	Engine Dept	. 1-	23	空气冷却器	150	0 ±150Hour
New Maintenance Iter Vessel: Fram	m Info.	Eqpt. No.: AS-0302-154-0	001	Eqpt. Name: 空气冷却器	Eqpt. Type:	
Maintenance Item No.*		Period Type*		Maintenance Period(Month)*	Maintenance Period	Tolerance(Day)*
		Month	٠		0	
Responsible Dept.*		Maintenance Type*		P.I.C.*	OrderID*	
Engine Dept.	*	Please select				
Maintenance Part		License must be uploade	*b	Days of Task Generated In Advance*	Specified Maintenar	nce Process
		Required		7	Default	٣
Maintenance Item*				Maintenance Request		
Next Maintenance Date ^a	•	Item Identifier*		Associated consumption required or not	Attachment must be	e uploaded
				Not Required		U

8. Complete relevant information, marked with * is a mandatory option, and you can also set whether to associate with inventory and whether attachments must be uploaded, then click "confirm"

Confirm Cancel

							长胜	号-2022年度伊	W 养计划修改								\otimes
+ Add	Data Initiala	ation 2008	服养计划														Reset G
Maint	修改类型 -	Equipme	Maintenan	Maintenance Item	Maintenance Demands	All 🖛	P.I.C	Maintena	Jan	Feb	Mar	Apr	May	Jun	Jul	Operation	
20221024	create	应急空压机	Normal	333		Engine Dep t.	CE	2Month±16 Day							_	View Edit	Delete
				9.After submi you can "Cł	ission of step 8, seck, Edit, Delet	it will be	e back t	o the "Ar	nnual Mai n. If you a	ntenance P re sure, clic	rlan Modi	fication" & Submit	interface, * at the bo	ttom of rig	ht	com	mon 1 total
Der 1	● 年度 Vorkfle). A1 clie	在保养审 ow De fter ck "(市北流程 scripti sele Con	e on: firm"	Please Sel	ect W	val	low pro	cess	, confirm	Can	cel					

Next Step:

After adding the maintenance item, you can query the approval status of the added maintenance item through the filter box in "Maintenance \rightarrow Maintenance Management \rightarrow Maintenance Plan of Year \rightarrow Manage Annual Maintenance Plan " interface, as shown below:

÷	In	Manage Annual N	Aaintenance Plan i	nterface, click "Che	eck" on the right sid	de	
+ Add	of	the target docum	ent to query the a	pproval progress.			
No.	maintenancemanagement.M	Vessel 👻	Total Items	Edit Type	maintenancemanagement.SU	Status 🔻	Operation
1	2022	长胜号	1	part table	2022-10-24	Approving	View