How to add irregular maintenance tasks (Document)

Users log in to the OLISS web side and click "Maintenance→Monthly Maintenance" in order to enter the monthly maintenance interface, click "Add Irregular", select the vessel name and the responsible department, select "Add Plan" or "Batch Execute" as needed, and click "Confirm".

Note: "Add Plan" is suitable for making an irregular maintenance plan in advance and subsequent execution; **"Batch Execute"** is suitable for executing roles directly executing and submitting irregular maintenance tasks.

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T	Maintenance	~	Monthly Main	tenance					Add Inte	egular						
	Maintenance plan						2.Click "Add Ir	regular"	Vessel Name *							
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	Annual Maintenance							Maintenanc	Responsible Dept. *		Maintenance Peri		Actual Maintenan	e Status *		Operation
	Monthly		1 Click in o	rder to ent	er the month	dv m	aintenance in	terface	Please select	~						operation
	Maintenance		88.11	3029101	右主机		(曲形相) 一般相 护	内部机件检测 般性清洁	Add Plan	Batch Execute	500 ±0 Hour Ba	tct the vessel	name and the as needed			Select "Add Plan" Delay Request
	Maintenance Task		2025021801	3242648	测试空压机名称		空压机清洁、保养		Note: "Add Plan" is sui	table for making	Temporary	2025-02-18		Unfinished		Execute
	Oil Inspection		188.2	3242647	右主机		【起动阀】 一般维 护 乃	解体、清洁、	executing later.	pian in advance and	Irregular	2025-02-18		Unfinished®		Execute
8ª	Repair Management						[#235483] -#94#		Cor	Cancel						
ŵ	Stock Management		188.2	3242649	右主机		₽ ₽	解体、清洁、			Irregular	2025-02-18	2025-02-18	Accepting		Accept
Ä	Purchasing		123.235	3099056	测试空压机名称		清洗保洁 ③		Engine Dept.	*≡ 'Confirm"	3Month±7 Day	2025-02-28		Unfinished		Execute Delay Request
	Management		111	3029089	空气系统	•	11 (PMS) ()		Engine Dept.	1	1Month±7 Day	2025-02-01		Unfinished		Execute Delay Request
7	Vessel Service		8888888888888 888888	3099055	空气系统	•	ce (1)		Engine Dept.	1935.	1Month±0 Day	2025-02-02		Unfinished		Execute Delay Request
	Expense Management		A00029	3029090	士大夫		空气系统 ③		Engine Dept.	—BJ	1Month±7 Day	2025-02-04	2025-01-23	Accepted	Normal Maintena	
	Budget Management	×	1111	3029091	总用泵	OLD	111111 A CCO ©		Engine Dept.	dd	7±1 Day	2025-02-04		Unfinished		Execute Delay Request
۲	Voyage Number		购房合同然后	3029099	测试空压机名称		犹太人记忆体 ①		Engine Dept.	應	2Month±0 Day	2025-02-05		Unfinished		Execute Delay Request
Ē	Management Vessel Report Patrol Inspection	×	C The current	nt ship has addeo	d 3 scheduled maint	tenanc	e tasks for the engine	e department a	nd 0 scheduled maintena	nce tasks for the decl	c department this mor	th.	352 Total < 📘	2 3		Go To 1 Page

1.Add plan

For adding irregular maintenance project plan, add from the existing maintenance plan, or temporary added maintenance items.

(1) Add from the existing maintenance plan

In the add irregular maintenance items interface, select the planned maintenance date for the item to be added and click "Next", planned maintenance date can be modified or deleted, after adding, click "Confirm". The irregular maintenance item can be displayed in the monthly maintenance list.

			LIN	IK OCEAN 1 Engine Dept.	.—Add Irregular M	aintenance	Items		8
Priority Le	evel *		Approval Proce	ss * Preview					
Normal		~	正常保养		 Temporary Added 	New Maintena	ince Items >		
Tips: All add	ded here are irregular	maintenance items (on-condition mair	ntenance), and irregular tasks are	generated on the mont	nly maintenan 5	ce plan page after submission. .Select the planned mainte Keyword	ds Searching	m to be adde
Mainten	Eqpt. Name	Maintenance Iten	ı	Maintenance Request	Maintenance	P.I.C.	Last Maintenance Date	Planned Maintenance Date	• 😢
188.2	右主机	【起动阀】一般组	护	解体、清洁、研磨	Irregular	大管轮	2024-08-21	2025-02-19	
88	舱底水油水分离器	22			Irregular	大管轮	2023-11-27	Please select	61
10.1	主机	曲拐箱		活塞裙部及气缸壁下	Irregular	大管轮	2021-09-14	Please select	
16.1	主机	冷却系统		海底阀解体清洁检查	Irregular(坞修 时)	大管轮	2022-01-14	Please select	
27.1	右主机	冷却系统		海底阀解体清洁检查	Irregular(坞修 时)	大管轮	2021-08-24	Please select	
								6.Click "Next"	Next

				LINK OCEA	AN 1 Engine	e Dept.—A	dd Irreg	ular Mainten	ance Items					
Priority Level *			Approva	al Process * Previ	iew									
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Oil Inspection	188.2	3242650 右主	n	【起动詞】一般维 护 角 ク	#体、清洁、研磨	Engine Dept.	大管轮	Irregular	2025-02-19		Unfinished		Execute	
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(2) Temporary added maintenance items

In the add irregular maintenance items interface, click "Temporary Added New Maintenance Items" into the select equipment interface. In this interface, target devices can be find through the filter bar, click the "+" after the target device. In the add maintenance item interface, complete the add maintenance item information (with * required), click "Confirm". The temporary addition of maintenance items can be displayed in the monthly maintenance list.

			LINK OCEAN 1 Engine D	lept.—Add Irregular Mai	ntenance Item	IS		
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88.2	右主机	【起动阀】一般维护	解体、清洁、研磨	Irregular	大管轮	2024-09-19	Please select	
8	舱底水油水分离器	22		Irregular	大管轮	2024-02-01	Please select	
0.1	主机	曲拐箱	活塞裙部及气缸壁下	Irregular	大管轮	2024-01-17	Please select	
6.1	主机	冷却系统	海底阀解体清洁检查	Irregular(坞修时)	大管轮	2022-01-14	Please select	
7.1	右主机	冷却系统	海底阀解体清洁检查	Irregular(坞修时)	大管轮	2023-05-19	Please select	
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0.0	推进装置	左推进装置	銀油检查测量 修理	Irregular	大等於		Please select	

Target devices can be find through the filter bar Select Eqpt.



New Maintenance Item Info.				
Vessel: LINK OCEAN 1	Eqpt. No.: 01		Eqpt. Name: 测试空压机名称	Eqpt. Type:
Maintenance Item No. *	Responsible Dept. *		Maintenance Type *	P.I.C. *
Please enter	Engine Dept.	~	Please select ~	Please enter
Maintenance Part	License must be uploaded *		Planned Maintenance Date *	Specified Maintenance Process *
Please enter	Required	~	2024-12-26	Please select maintenance process. \sim
Maintenance Item *			Maintenance Request	
Old Vessel Identification				
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Oil Inspection			9'.T	he temporary	addition of	f maintenan	ce items car	n be displaye	ed in the month	ly maintenance list		
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🗰 Vessel Report >	↓ The c	urrent ship has adde	ed 4 scheduled maintenar	nce tasks for the engine	department and 0	scheduled mainten	ance tasks for the de	ck department this r	month.			1
Patrol Inspection												

2.Batch execute

In the execute irregular maintenance items interface, fill in the finish date, completion status, and upload attachments, add associated consumption as needed, click "Next", finish date, completion status, attachment can be modified or deleted. After adding. click "Confirm". The executed irregular maintenance items can be displayed in the monthly maintenance list.

iority	Level *		Approval Process	Preview						
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38	舱底水油水分 离器	22		Irregular	大管轮	2024-02-01	Please selec	Please fill in the comp letion.	N	+
0.1	主机	曲拐箱	活塞裙部及气缸壁下	Irregular	大管轮	2024-01-17	Please selec	Please fill in the comp letion.	N	+

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