

How to add "Crew Incident"

Users can log in to the website of OLISS, and click "**Crew Management→Crew Incident**", click "Add" on the crew incident interface, complete the crew incident information (with * required/optional), select whether to upload attachments as needed, and click "Confirm" to complete.

The screenshot displays the OLISS system interface. On the left, a navigation menu includes 'Crew Management' and 'Crew Incident'. The main area shows a table of crew incidents with columns for No., Name, ID, Vessel, Voyage No., Incident Type, and Occurrence Time. A yellow box highlights the 'Add' button, and a yellow arrow points to it with the text '2. Click "Add" on the add crew incident interface'. Another yellow box highlights the 'Crew Incident' menu item, with a yellow arrow pointing to it and the text '1. Click "Crew Incident"'. On the right, a modal window titled 'Add Crew Incident Information' is open, containing a form with the following fields:

- Name * (Please enter)
- Vessel (Please select)
- Voyage No. (Please enter)
- Occurrence Time * (2025-01-21)
- Incident Type * (Please select)
- Degree of Disability (Please enter)
- Event Situation (Please enter)
- Post-Processing Details (Please enter)
- Already Cost (0)
- Time of Indemnity (Please select)
- Process State * (Untreated)
- Attachment (Upload)

At the bottom right of the modal, there are 'Confirm' and 'Cancel' buttons. A red arrow points from the text '3. Complete the crew incident information (with * required/ optional), select whether to upload attachments as needed,and click "Confirm" to complete' to the 'Confirm' button.