

How to cancel the inquiry

Users can log in to the website of OLSaaS, and operate in "Purchase Management → Inquiry Management" interface according to the following steps 1-4:

2. Quickly find the target document through the filter bar.

3. Click the target document to enter the RFQ details interface

1. Click in turn to enter "Inquiry Management" interface

No.	RFQ No.	RFQ Name	Inquiry Mode	Purchase Plan Type	Vessel	Qty of Purchased It...	Qty of Selected Sup...	Qty of Feedback	Status	Operation
1	PE-P23051101	备件询价单P2305110	General Inquiry	Daily Purchase	Fram, Victory	5 Purchase Items	1companies	1 quotation feedbacks	Inquiring	The quotation has been c losed.
2										
3										
4	PE-P23071201	备件询价单P2307120	General Inquiry	Monthly Purchase	Fram	2 Purchase Items	3companies	3 quotation feedbacks	Concluded	
5	PE-P23042501	备件询价单P2304250	General Inquiry	Quarterly Purchase	Fram	1 Purchase Items	2companies	0 quotation feedbacks	Cancelled	

4. Click "Cancel Inquiry" and the upper pop-up window will appear. You need to select the cancellation reason, fill in the explanation as needed, and then click "Confirm" and the inquiry sheet will be in a state of "Cancelled".

Are you sure to cancel the inquiry of the following RFQ?

RFQ Name: 备件询价单P23051101

Purchaser Phone: [Redacted]

Email of Inquirer: 392093104@qq.com
Deadline of Quotation: 2023-05-15 00:00:00(GMT+08:00)

Cancellation Reasons *

- Wrong commodity/supply information
- Inquiry Again
- Use other purchasing methods
- Duplicate Applications
- Suspend Purchase
- Incomplete Quotation/No Quotation
- The price is too high.
- Other

Reason Description: [Text Area]

Confirm

No.	Spare Parts Name	Code/Specif...	Spares Descriptio	Price(CNY) * Disc...	Total Price	Supply Info	Supplier Name
1	圆柱销	M28		144.00		Price Validity: 2023-05-24 Supply Cycle: 现货	一方通行科技公司
2	大号圆柱销	M68x	5月前进号备件申请_1	160.00		Price Validity: 2023-05-24 Supply Cycle: 现货	一方通行科技公司
3	超级大螺母	M88	10 (个) 5月前进号备件申请_2	180.00	18.00 * 10	Price Validity: 2023-05-24 Supply Cycle: 现货	一方通行科技公司
4	大号圆柱销	M68x	Victory/ Deck Dept. 备件申请单20230509_2	200.00	20.00 * 10	Price Validity: 2023-05-24 Supply Cycle: 现货	一方通行科技公司

Operate Successfully
The document has been returned to the Purchase Plan interface. You can re-start the inquiry in the purchase plan interface.

After the inquiry is cancelled, there will be a prompt in the interface: The document has been rejected to the purchase plan, and inquiry can be initiated again in the purchase plan interface.

RFQ No.: PE-P23072501
Purchaser Name: Gao Yin
Inquiry Date: 2023-07-25
Email of Inquirer: 392093104@qq.com
Deadline of Quotation: 2023-07-29 00:00:00(GMT+08:00)

Cancellation Reasons: 商品/供货信息错误;

Attachment: Inquiry Items(3) Inquiry Suppliers(2companies) Intelligent Recommended Scheme

No.	Spare Parts Name	Code/Specification/Drawing No.	Component/Position No.	Eqpt.Name/Type/Manufacturer	Spares Description	Quote Qty	Purchase Requirements	Delivery Info	Application Source
1	圆柱销	M28	Component: 齿轮轴 减速机 Position No.:	柴油机 M20 / Mak		3个 Current Stock: 25个		Delivery Date: 2023-07-06 Delivery Place: 扬州	Victory Engine Dept. 备件申请单20221116_1