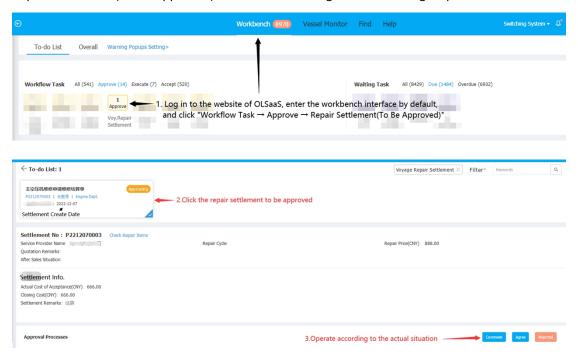
## How to approve "Repair Settlement"

After the repair settlement document is submitted for approval, it will be transferred to the workbench of the person with approval authority according to the workflow.

Users can log in to the website of OLSaaS, and operate in "Workbench  $\rightarrow$  Workflow Task  $\rightarrow$  Repair Settlement (To Be Approved)" interface according to the following steps 1-3:



## Next Step:

If it is approved, the document will be in "Completed" status;

If it is rejected, the document will be in "Rejected" status.