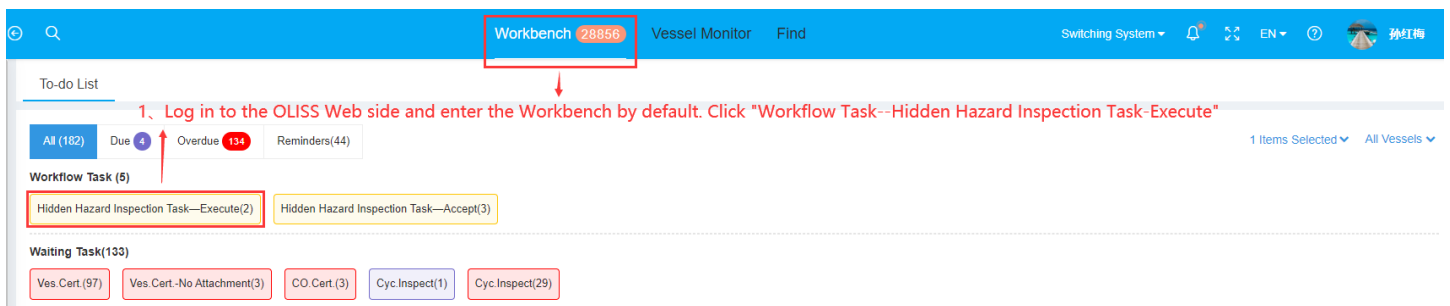


# How to publish a notice for hidden hazard inspection synchronously (documents)

Log in to the OLISS Web side and enter the Workbench by default. Click "Workflow Task--Hidden Hazard Inspection Task-Execute".On the hidden hazard inspection interface,click on the target documentation with "Status" as "To Be Processed",enter the hidden danger investigation details interface, click "Complete Execution" to pop up the middle pop-up window, fill in the completion status in the pop-up window, you can upload the attachment and click "Cofirm".enter the details interface of the task order under acceptance, click "Pass" in this interface, a pop-up window will appear in the middle, fill in the acceptance opinion, upload attachments, and then click "Confirm".Go to the details page of the completed task order, click "Publish Notice" in this interface, select the specific department, select the employees who need to view the relevant task documentation, and finally click "Publish Now".



← Hidden Hazard Inspection—Execute

Please select a time range. Keywords Searching Search Reset

No.	Report Name	Eqpt. Name	Inspection Object	Inspection Type	Dept.	Inspection Time	Finish Date	Status
1	123123		LINK OCEAN 1	Shore Leader Inspection	Engine Dept.	2025-01-01	2025-01-08	To Be Processed
2	空气系统自查	空气系统	自测1号	Vessel Self-inspection	Engine Dept.	2024-09-17	2024-09-20	Processing

2. Click on the target documentation with "Status" as "To Be Processed"



Hidden Hazard Inspection : 123123 To Be Processed

Inspection Object: LINK OCEAN 1  
Inspection Date: 2025-01-01  
Eqpt. Name:

Dept.: Engine Dept.  
Defect Close Deadline: 2025-01-08  
Eqpt. Type:

Audit Type: Shore Leader Inspection  
Inspector: 杨芬芬  
Manufacturer:

Defect Description

Defect Attachment



SP0101+船...

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IMG\_20241...

[Download](#) | [Preview](#)

Task Progress

[Comment](#)

[Change the processing state](#)

[Complete Execution](#)

3. Click "Complete Execution"

- Apply 2025-01-08 10:51:03  
杨芬芬 (船长)
- Execute — CO

Completed Tasks

Completion Status \*

Please enter

0 / 500

Upload

[Confirm](#) [Cancel](#)

4. Fill in the completion status, you can upload the attachment and click "Confirm"

[Comment](#)

[Change the processing state](#)

[Complete Execution](#)

Hidden Hazard Inspection : 123123

Inspection Object: LINK OCEAN 1  
Inspection Date: 2025-01-01  
Eqpt. Name:

Dept.: Engine Dept.  
Defect Close Deadline:  
Eqpt. Type:

Audit Type: Shore Leader Inspection  
Inspector: 杨芬芬  
Manufacturer:

Defect Description

Defect Attachment



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Task Progress

[Comment](#)

[Accepted](#) [Reject](#)

5. Click "Accepted" to pop up the middle pop-up window

Acceptance Comment

Please enter Acceptance Comment

Please enter

0 / 500

Upload

[Confirm](#) [Cancel](#)

6. Fill in the acceptance comment,upload the attachment,and then click "Confirm"

- Apply 2025-01-08 10:51:03  
杨芬芬 (船长)
- Execute — CO 2025-01-17 09:51:28  
孙红梅  
OK
- Accept — 船长

Hidden Hazard Inspection : 213  
 Inspection Object: LINK OCEAN 1  
 Inspection Date: 2025-01-01  
 Eqpt. Name:

Defect Description  
 Defect Attachment  
 IMG\_20241...  
 Download | Preview

Task Progress

- Apply 2025-01-08 10:49:53  
 杨芬芬 (船长)
- Execute—CO 2025-01-08 10:50:09  
 杨芬芬 (船长)  
 12312
- Accept—船长 2025-01-17 10:13:37

**Remind**

The hidden hazard inspection task has been accepted. You may now issue a notice for relevant users to review.

Select Recipient: Selected 1 Persons  
 Organization Refresh

Shanghai Ocean Link Technology Co., Ltd.

- 销售部 (11 Persons)
- 法务部 (0 Persons)
- 运营部 (6 Persons)
- 技术部 (14 Persons)
- 产品部 (2 Persons)
- 数据中心 (0 Persons)
- 企划部 (0 Persons)
- 财务、行政、人事 (1 Persons)
- 轮机部 (0 Persons)
- 甲板部 (1 Persons)
- 杂物部 (0 Persons)
- 测试 (4 Persons)

Employee List

Select All

<input type="checkbox"/> 陈立森	<input type="checkbox"/> 陈子田	<input type="checkbox"/> 洪舒	<input type="checkbox"/> 季顺善
<input type="checkbox"/> 李星	<input type="checkbox"/> 杨芬芬	<input type="checkbox"/> 张大船	<input type="checkbox"/> 张翔弛
<input type="checkbox"/> 赵旭东	<input type="checkbox"/> 郑瑞	<input type="checkbox"/> 朱音	<input type="checkbox"/> 张改变
<input type="checkbox"/> 杜婧	<input type="checkbox"/> 仇露芬	<input type="checkbox"/> 方森	<input type="checkbox"/> 夏森
<input type="checkbox"/> 朱俊	<input type="checkbox"/> App测	<input type="checkbox"/> Henry	<input type="checkbox"/> 18790012846
<input type="checkbox"/> 鲍磊	<input type="checkbox"/> 陈雪洋	<input type="checkbox"/> 贺春旭	<input type="checkbox"/> 吕永林
<input type="checkbox"/> 齐迹	<input type="checkbox"/> 苏伟华	<input type="checkbox"/> 谢楠	<input type="checkbox"/> 徐存俊老师
<input type="checkbox"/> 杨刚	<input type="checkbox"/> 易伟	<input type="checkbox"/> 张婷	<input type="checkbox"/> 李文秀
<input type="checkbox"/> 杨蝶	<input type="checkbox"/> 蒋万新	<input type="checkbox"/> 水手	<input type="checkbox"/> NEWNEW
<input type="checkbox"/> admin	<input type="checkbox"/> Cruz	<input type="checkbox"/> 15	<input type="checkbox"/> CruzDing
<input type="checkbox"/> yy	<input type="checkbox"/> zhuyin	<input type="checkbox"/> 安吉物流试用账号	
<input type="checkbox"/> 操智	<input type="checkbox"/> 测试	<input type="checkbox"/> 测试账号	<input type="checkbox"/> 陈兰
<input type="checkbox"/> 丁春霞高线端	<input type="checkbox"/> 格霖特船管	<input type="checkbox"/> 公用测试号	<input type="checkbox"/> 顾燕
<input type="checkbox"/> 郭先生	<input type="checkbox"/> 海南正盛测试	<input type="checkbox"/> 贺春旭高线端	
<input type="checkbox"/> 贺志敬	<input type="checkbox"/> 洪舒测试	<input type="checkbox"/> 互海科技测试	
<input type="checkbox"/> 互海科技测试	<input type="checkbox"/> 黄莉莉	<input type="checkbox"/> 惠佳物流	<input type="checkbox"/> 江苏新启航
<input type="checkbox"/> 金建业船员培训	<input type="checkbox"/> 阙志萍	<input type="checkbox"/> 孔伟	
<input type="checkbox"/> 兰艳平	<input type="checkbox"/> 李青云	<input type="checkbox"/> 李永忠	<input type="checkbox"/> 刘丽莹
<input type="checkbox"/> 莫煊桥	<input type="checkbox"/> 潘俊杰	<input type="checkbox"/> 青岛宝华之星	<input type="checkbox"/> 青岛连航
<input type="checkbox"/> 孙贵立	<input type="checkbox"/> 体系市监局(互海)	<input type="checkbox"/> 手语市手语航	

7. Click "Publish Notice"

8. Select the specific department check the employees who need to view the relevant information, and finally click "Publish Now"

If you haven't clicked "Publish Notice" on the completed task list details page. You can click "Publish Notice" on the right side of the completed task documentation in the defect task interface.

Hidden Hazard Inspection Defects Info Sharing

Click "Publish Notice" on the right side of the completed task documentation in the hidden hazard inspection interface

Please select a time range. Keywords Searching

No.	Report Name	Eqpt. Name	Inspection Object	Inspection Type	Dept.	Inspection Time	Finish Date	Status	Operation
1	111		LINK OCEAN 1	Vessel Self-inspection	Engine Dept.	2025-01-01	2025-01-08	Finished	<a href="#">Publish Notice</a>
2	213		LINK OCEAN 1	Special Inspection	Engine Dept.	2025-01-01	2025-01-08	Finished	<a href="#">Publish Notice</a>
3	123123		LINK OCEAN 1	Shore Leader Inspection	Engine Dept.	2025-01-01	2025-01-08	Finished	<a href="#">Publish Notice</a>
4	空气系统自查	测试空压机名称	LINK OCEAN 1	Shore Leader Inspection	Engine Dept.	2024-12-12	2024-12-26	Accepting	
5	空气系统自查	空气系统	自测1号	Vessel Self-inspection	Engine Dept.	2024-09-17	2024-09-20	Executing • Processing	