How to deal with duplicate(error)stock-in or stock-out

If the users operate stock-in repeatedly by mistake,they can select the stock-out type of "Correction" in "Stock Management → Stock-out Management "interface.

If the users operate stock-out repeatedly by mistake,they can select the stock-in type of "Correction" in "Stock Management → Stock-in Management "interface.

（Here we take the operation of stock-in repeatedly and then stock-out as examples.）

Add

Spares Name: Flare Male Connector   **Spare Parts Code:** 0014A   **Location Number:** 1

Equipment Info.: 空压机 / L3-56 / Deno / Cooler Group

No.	Stock-in Date	不含税单价	Stock Info.Description	Qty In Stock	Stock-out Qty	Remarks
☑	2022-10-27	CNY6.00	**P.I.C.:**大管轮 **Storage Location:**备件间 **Supplier:** ⓘ	4(Piece)	4	
☑	2022-10-08	CNY6.00	**P.I.C.:**大管轮 **Storage Location:**备件库 **Supplier:** ⓘ	12(Piece)	2	

The first batch in storage will be automatically ticked Users can tick the stock-out batches as needed here.
If you do not select it here,the stock-out operation will be executed automatically according to the first-in-first-out principle

Click "Confirm" if a specific stock-out batch is selected.

↓

Confirm

← Create Stock-out Order

Stock-out Object: Victory   **Type:** Spares   **Stock-out Type:** Consume   **Stock-out Dept.:** Engine Dept.

Stock-out Date*   **Recipient**   **Requisitioner Dept.**

2023-01-30   Victory ▼   Engine Dept. ▼

Stock-out Remarks

0 / 500

⬆ Upload Attachment
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+ 添加物品

No.	Eqpt Name/Comp...	Spares Name	Spars Type	Stock-in Date	不含税单价	在库信息	Current Stock	Stock-out Qty	Remark	Operation
2	Air Compressor/Cooler Group	Flare Male Connector	0014A	2022-10-27	CNY6.00	**P.I.C.:**大管轮 **Storage Location:**备件间 **Supplier:** ⓘ	4	4		🗑
				2022-10-08	CNY6.00	**P.I.C.:**大管轮 **Storage Location:**备件库 **Supplier:** ⓘ	12	2		🗑

8. You can reconfirm the relevant information in stock-out record interface, and finally click "Submit"

Submit   **Back**

Please Select Workflow

⊙ 出库单 消耗 审批流程

Process Description:

9. Select the approval process and click "Confirm"

[Confirm] [Cancel]

Stock-out

After the stock-out record is submitted, the document will enter the workflow, and will be transferred to the workbench of personnel with approval authority for stock-out documents

+ Add

Keywords Searching   🔍   Reset ↻

No.	Stock-out No.	Stock Type ▾	Stock-out Ty...	Stock-out Obj...	Stock-out De...	Stock-out Items	Recipient	Requisitioner ...	Related Docu...	Operation Time	Operator	Status ▾	Operation
1	SO-P23013001	Spare Parts	Consume Stock Out	Victory	Engine Dept.	2	Victory	Engine Dept.	N/A	2023-01-30 16:44:36	高眼	Approving	Export

Conclusion:If you stock-in more,then stock-out.If you stock-out more,then stock-in！