

How to modify the annual maintenance plan (Document)

Users log in to the OLISS web side and click "Maintenance→Maintenance Plan Management" in order to enter the maintenance plan management interface, click "Add", select vessel,department and click "Confirm" to enter the select maintenance plan interface. In the interface, according to the need to check the target maintenance items and then click "Next Step" into the update maintenance plan interface.You can add, view, edit, delete and invalidate of a single maintenance item. It also supports batch operation (data initialization), and finally click "Submit".

The screenshot shows the 'Maintenance Plan Management' page. On the left, there's a sidebar with various maintenance categories. A yellow arrow points from the 'Maintenance' section to the 'Maintenance plan management' section, with the text '1. Click in order to enter the maintenance plan management interface'. Another yellow arrow points from the 'Add' button to the 'Add' dialog box, with the text '2. Click "Add"'. Inside the dialog box, two dropdown menus are shown: 'Vessel' and 'Dept.', both with the placeholder 'Please select'. Below the dropdowns are 'Confirm' and 'Cancel' buttons. To the right of the dialog box, a yellow arrow points to the 'Submitter' column in the main table, with the text '3. Select vessel, department information and click "Confirm"'. At the bottom of the dialog box, a yellow arrow points down to the text 'The last submitter will be displayed in the "Submitter" column'.

The screenshot shows the 'LINK OCEAN 14-Select Maintenance Plan' page. At the top, there are date filters: '2025', 'First Half Year' (with a checked checkbox), 'Second Half Year' (unchecked), and 'Search/Reset' buttons. Below the filters is a table with columns: Main!, Eqpt. Na, Maintenan..., Maintenance Item, Maintenance Reque, Dept., P.I.C., Mainten..., Last Insp..., Jan / All, Feb / All, Mar / All, and a checkbox column. Rows 106 through 110 are listed, each with a checkbox in the last column. Two checkboxes are highlighted with red boxes and arrows pointing to them. At the bottom, there are navigation buttons: '<', '1', '2', '3', '4', '5', '6', '7', '8', '9', '10', 'Go To', 'Page', and a 'Next Step' button highlighted with a red box and an arrow pointing to it. A red arrow also points to the text '4.According to the need to check the target maintenance item and click "Next Step"'.



Add	Data Initialization	All Invalid	Restore-all	Reset							
Main	Add ▾	Eqpt. Na	Maintenance Type ▾	Update Content	Maintenance Item	Maintenance Request	P.I.C. ▾	Maintena...	Jan	Feb	Invalidate This Page
12.20	Add	测试空压...	General	Added This Item	Air compressor maintenance	Sam	2Month±5Day	2025-01-01	2025-01-01	View Edit Delete	

After complete the addition of maintenance item, the update type is showed "Add"

1 Total 10 Total/Page ▾

Finally click "Submit"

[Save](#) [Submit](#) [Cancel](#)

2.Data initialization (batch operation)

In the update maintenance plan interface, click "Data Initialization", enter the maintenance plan import interface, click "Export The Maintenance Plan List" and export the maintenance plan form. After modifying the maintenance plan form is completed, click "Import Maintenance Plan".

6.1.Click "Data Initialization"

6.2.Click "Export The Maintenance Plan List" to export the maintenance plan form

Maintenance Plan Import

Export the plan list, modify and import it, so as to batch update.

Import Maintenance Plan Import the maintenance plan template

Operation Log Refresh

NO.	Import Time	Import Status	Processing Sta...	Processing En...	Attachment	Operator	Operation
888	Normal	总用泵	Critical				
1.1.1	Normal	主机	Critical				
123	Normal	右主机	General				
123.234	Normal	右主机	General				
8.8	Normal	右主机	General				
8.9	Normal	右主机	General				
88.11	Normal	右主机	General				
188.2	Normal	右主机	General				

N/A

Open the downloaded maintenance schedule, and note the following three points in the editing and modification, as follows:

Maintenance Items' Edit

Vessel:LINK OCEAN 14	Eqpt. No.:QL-0300-000-001	Eqpt. Name: 消毒柜及饮水机	Eqpt. Type:
Maintenance Item No. *	Period Type *	Maintenance Period(Month) *	Maintenance Period Tolerance(Day) *
105	Month	1	Click "Renew" to change the equipment name. After changing the equipment name, the original maintenance task will automatically become invalid please be cautious in this operation!
Responsible Dept. *	Maintenance Type *	P.I.C. *	OrderID *
Other	General	施工	5
Maintenance Part	License attachments are required or not ⓘ		
Please enter	Optional	Days of Task Generated In Advance *	Specified Maintenance Process
		7	Default
Maintenance Item *	Maintenance Request		
消毒柜及饮水机	能否正常使用并及时清洁		
	7 / 3000		
Next Maintenance Date *	Item Identifier *	PMS Code * Check CCS Standard Items	Associated consumption required or not
2024-04-15	PMS	15.2.3	Not Required
Attachment must be uploaded	Old Vessel Identification	Maintenance Requirements Attachment	
No	No	Upload	

7.2. In this interface, you can modify some information (with * required), after completing the modification, click "Submit"

[Submit](#) [Cancel](#)

Invalidate the maintenance item:

LINK OCEAN 1-Engine Dept 20251 Update Maintenance Plan Unsubmitted

	Add	Data Initialization	All Invalid	Restore-all	Reset
Main	Update Type	Eqpt. Na	Maintenance Type	Update Conten	
888	Update	总用泵	Critical	Modified保养流程负责人	View Edit Invalid
1.1.1	Update	主机	General	Modified保养流程负责人	View Edit Invalid
123	Update	右主机	General	Modified指定保养流程负责人	View Edit Invalid
123.234	Normal	右主机	General	【增压器与扫气系统】 一般维护	View Edit Invalid
8.8	Normal	右主机	General	【凸轮轴】一般维护	View Edit Invalid
8.9	Normal	右主机	General	【曲轴】一般维护	View Edit Invalid
88.11	Normal	右主机	General	【曲拐箱】一般维护	View Edit Invalid
188.2	Normal	右主机	General	【起动阀】一般维护	View Edit Invalid
					Save Submit Cancel

Failure Reason *

Please enter Failure Reason

[Submit](#) [Cancel](#)

7.1. Click "Invalid" button of target maintenance item

7.2. Fill in the failure reason, and click "Submit"

