How to accept the voyage repair item on the web side (Document)

After the execution of the voyage repair item, the record shall be transferred to the personnel workbench with acceptance authority according to the approval process node.

User login in to the OLISS web side, enter the workbench interface by default, click **"Voyage-repair-Accept"** in the workflow task, enter the voyage repair-accept interface, can find the target item through the filter bar or keywords, click any position of the target item to enter the voyage repair details interface,fill in the approval opinion in the interface (if check the "Partly Accept", need to fill in the reject reason), actual cost, select payment method, according to the need to upload attachment, finally click the "Accept" / "Reject" according to the actual situation.

Next step:

If **"Accept"** the voyage repair item, the record will become **"Finished"** status;

If **"Reject"** the voyage repair item, the record will be returned to the **voyage repair item executor** according to the approval process node.