

## How to add technical files

Users can log in to the website of OLSaaS, and operate in "Vessel Management → Technical Files" interface according to the following steps 1-5:

The screenshot shows the 'Technical Files' interface in the OLSaaS system. The interface includes a sidebar menu with 'Technical Files' highlighted, a search bar, and a table of vessels. The 'Add' form on the right contains the following fields:

- Ves. Name \***: LINK OCEAN 1
- Category \***: Choose The Drawing Category
- Drawing No**: (empty)
- Drawing Name \***: (empty)
- Remarks**: (empty)
- No. \***: (empty)

The 'Attachment' section includes an 'Upload Attachment' button and a note: 'The size of a single uploaded file cannot exceed 1GB.' At the bottom right, there are 'Confirm' and 'Cancel' buttons.

**Step 1:** Click in turn to enter the interface of "Technical Files"

**Step 2:** Click the target vessel LINK OCEAN 1

**Step 3:** The file type can be switched manually

**Step 4:** Click "Add"

**Step 5:** Fill in at least the information with \* as required. If there are file descriptions or attachments, you can add them in this interface. Finally, click "Confirm" to add a technical file.

No.	Drawing No
1	WP17D155-001H
2	WP17D155-003H
4	WP17D155-008H
5	DCS473-601-01SMA
6	WP17D155-001E
7	WP17D155-003E
8	DCS473-464-01
9	DCS473-521-00
10	DCS473-521-02