How to add maintenance tasks(regular, irregular)

Users can log in to OLSaaS APP and operate in the interface of **"Management → Maintenance Management"** according to the following steps 1-7(take irregular task as an example):

Vessel

LINK OCEAN 1

LINK OCEAN 1　LINK OCEAN...　蓝海号 (高银)

OCEAN 1

Dept.

Engine Dept.

Engine Dept.　Deck Dept.

4. After selecting the vessel and department, click "Confirm"

Confirm　Cancel

LINK OCEAN 1/Engine Dept.　Irregular ▾

The default is irregular, and it can be switched to regular.

启动空气系统　✕ Cancel

No.：109-14a/Maintenance Item：懂法守法氛围发热潍坊

Maintenance Request：N/A

PIC：船长/Maintenance Period：不定期 (芬芬123)

5. Click "+Select" on the right side of target maintenance.
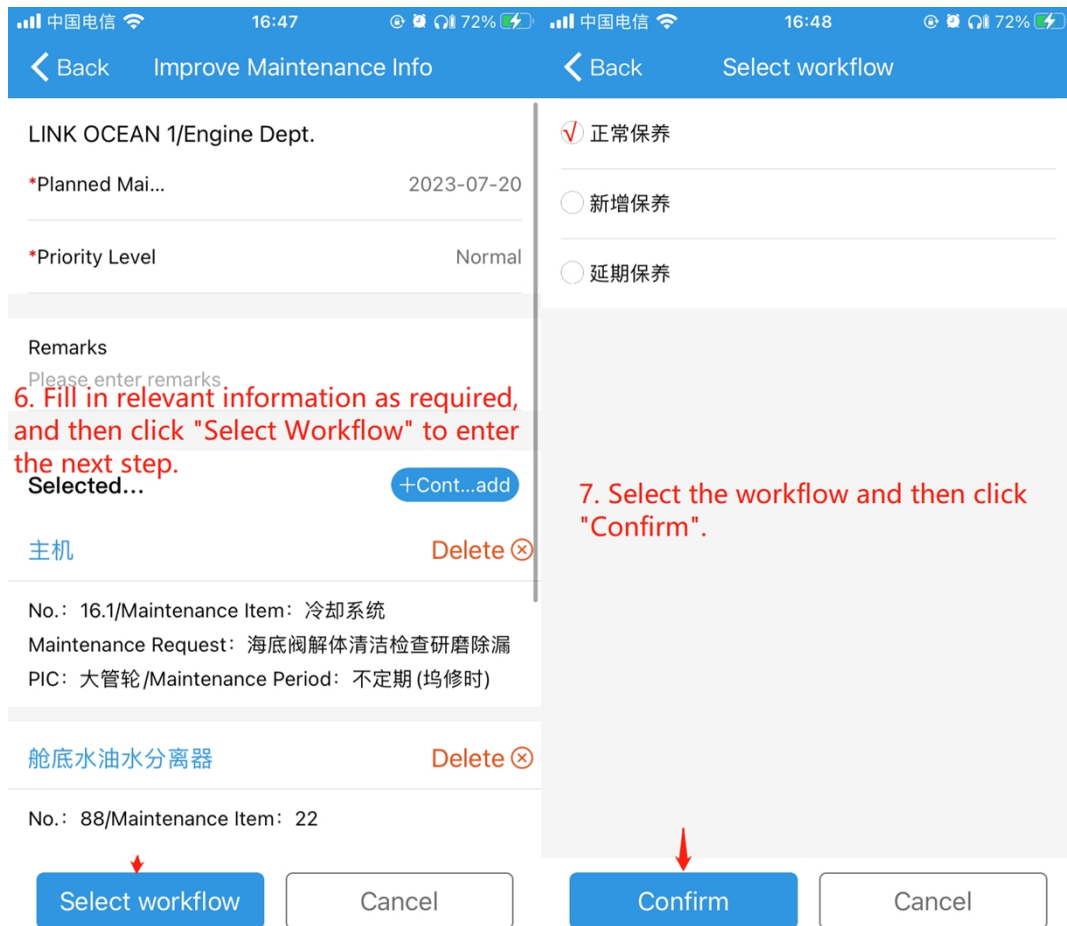
舱底水油水分离器　✕ Cancel

No.：88/Maintenance Item：22

Maintenance Request：N/A

PIC：大管轮/Maintenance Period：不定期

At this time, the blue circular icon in the lower right corner shows the number of selected items, and click to enter.

右主机　3 Selected

No.：27.1/Maintenance Item：冷却系统

LINK OCEAN 1/Engine Dept.

*Planned Mai...	2023-07-20
*Priority Level	Normal

√ 正常保养

Remarks

○ 新增保养

Please enter remarks

6. Fill in relevant information as required, and then click "Select Workflow" to enter the next step.

○ 延期保养

Selected...   +Cont...add

7. Select the workflow and then click "Confirm".

主机   Delete ⊗

No.：16.1/Maintenance Item：冷却系统
Maintenance Request：海底阀解体清洁检查研磨除漏
PIC：大管轮/Maintenance Period：不定期 (坞修时)

舱底水油水分离器   Delete ⊗

No.：88/Maintenance Item：22

Select workflow	Cancel		Confirm	Cancel

Next Step:

After the maintenance task is added, according to the workflow node, the document will be transferred to the workbench of personnel with approval authority.