

# How to add an Annual Emergency Plan on the web side (Document)

The user logs in to the OLISS Web side and clicks in turn "**Customs Affairs Management - Annual Em'cy Plan - Annual Em'cy Plan**", click "Make Annual Emergency Plan" in the make Em'cy plan interface, select the ship and year, click "Confirm". (Note: The year here can only be selected as the current year, and the current year+/\_ 1 year. For example, if this year is 2025, the year here can be selected as 2023, 2024, 2025.) Enter the interface of generate annual Em'cy plan, and check all emergency projects by default in this interface. Users can check specific emergency projects according to actual needs. After clicking "Submit", check the "Confirm" of the approval process.

The screenshot displays the OLISS web interface. On the left, a navigation menu includes 'Customs Affairs Management', 'Annual Em'cy Plan', and 'Emergency Drill'. The main area shows a table of 'Annual Em'cy Plan' entries. A modal dialog titled 'Make Em'cy Plan' is open, showing a dropdown for 'LINK OCEAN 1' and a year dropdown set to '2025'. A 'Confirm' button is highlighted. Annotations with yellow arrows and text provide instructions: '2. Click to enter the annual emergency plan interface in turn' points to the 'Make Annual Em'cy Plan' button; '3. Select ship and year, click "Confirm".' points to the dropdowns; and a note states: 'Note: The year here can only be selected as the current year, and the current year ± 1 year. For example, if this year is 2024, the year here can be selected as 2023, 2024, 2025.'

No.	Vessel Name	Number	Generate Plan	Submission Time	Status	Operator
1	LINK OCEAN 1	3 items	Generate Plan	2024-12-11 13:27:32	Approved	
2	LINK OCEAN 1	2 items	Generate Plan	2024-12-11 11:54:34	Approved	
3	LINK OCEAN 14	2 items	Generate Plan	2024-12-05 11:07:57	Approved	



Vessel: LINK OCEAN 1 Year: 2025

<input checked="" type="checkbox"/>	No.	Executing Project	Project Type	Period(Month)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Ag	Operation
<input checked="" type="checkbox"/>	1	11111111	Deck Training	1	√	√	√	√	√	√	√	√	√	√	√	√	应	Update
<input checked="" type="checkbox"/>	2	船舶吨位演习呀	Drill	3	√			√			√			√			应	Update
<input checked="" type="checkbox"/>	3	11111111	Lifesaving, Fire Fighting, Oil Spill, Pollution Prevention Training	1	√	√	√	√	√	√	√	√	√	√	√	√	应	Update
<input checked="" type="checkbox"/>	4	11111112	Practice	1	√	√	√	√	√	√	√	√	√	√	√	√	应	Update
<input checked="" type="checkbox"/>	5	火灾演习(测试添加)	Drill	3	√			√			√			√			应	Update
<input checked="" type="checkbox"/>	6	11111113	Security Training	1	√	√	√	√	√	√	√	√	√	√	√	√	应	Update
<input checked="" type="checkbox"/>	7	测试1	Drill	3	√			√			√			√			应	Update
<input checked="" type="checkbox"/>	8	朱俊测试1	Drill	3	√			√			√			√			应	Update
<input checked="" type="checkbox"/>	9	11111114	Security Training	1	√	√	√	√	√	√	√	√	√	√	√	√	应	Update
<input checked="" type="checkbox"/>	10	朱俊测试2	Drill	3	√			√			√			√			应	Update
<input checked="" type="checkbox"/>	11	朱俊测试3	Drill	3	√			√			√			√			应	Update
<input checked="" type="checkbox"/>	12	朱俊测试4	Drill	3	√			√			√			√			应	Update
<input checked="" type="checkbox"/>	13	测试急救演习	Drill	3			√			√			√				应	Update
<input checked="" type="checkbox"/>	14	朱俊测试导入功能1	Drill	1	√	√	√	√	√	√	√	√	√	√	√	√	应	Update
<input checked="" type="checkbox"/>	15	朱俊测试导入功能2	Drill	2	√		√		√		√		√		√		应	Update

4. The system selects all emergency items by default. Users can check the specific emergency items according to their actual needs, and finally click "Submit"

Generate Annual Em'cy Plan

Please select the workflow.

<input checked="" type="checkbox"/>	No.	Executing Project	Project Type	Period(Month)	Jan	Feb	Aug	Sept	Oct	Nov	Dec	Ag	Operation	
<input checked="" type="checkbox"/>	1	11111111	Deck Training	1	√	√			√		√		应	Update
<input checked="" type="checkbox"/>	2	船舶吨位演习呀	Drill	3	√				√				应	Update
<input checked="" type="checkbox"/>	3	11111111	Lifesaving, Fire Fighting, Oil Spill, Pollution Prevention Training	1	√	√			√		√		应	Update
<input checked="" type="checkbox"/>	4	11111112	Practice	1	√	√			√		√		应	Update
<input checked="" type="checkbox"/>	5	火灾演习(测试添加)	Drill	3	√				√		√		应	Update

① 应急预案审批流程  
② 应急预案审批流程1

Process Description: 新增或修改应急预案计划的流程

5. After selecting the workflow, click "Confirm"

## Next step:

After the emergency annual plan is formulated, according to the approval process node, the task will appear in the workbench of personnel with approval authority. It can only take effect and generate emergency drill tasks after approval is completed.