

How to associate vessel contact information when sending orders to suppliers on the web side (document)

In the OLISS system, there are two ways to send the vessel's contact information and purchase order to the supplier at the same time, which facilitates timely and effective communication between the supplier and the vessel.

The first method: When generating orders directly

Users can log in to the OLISS Web side and follow the steps 1-3 below in the "Purchase Management → Inquiry Management → RFQ Details" interface.

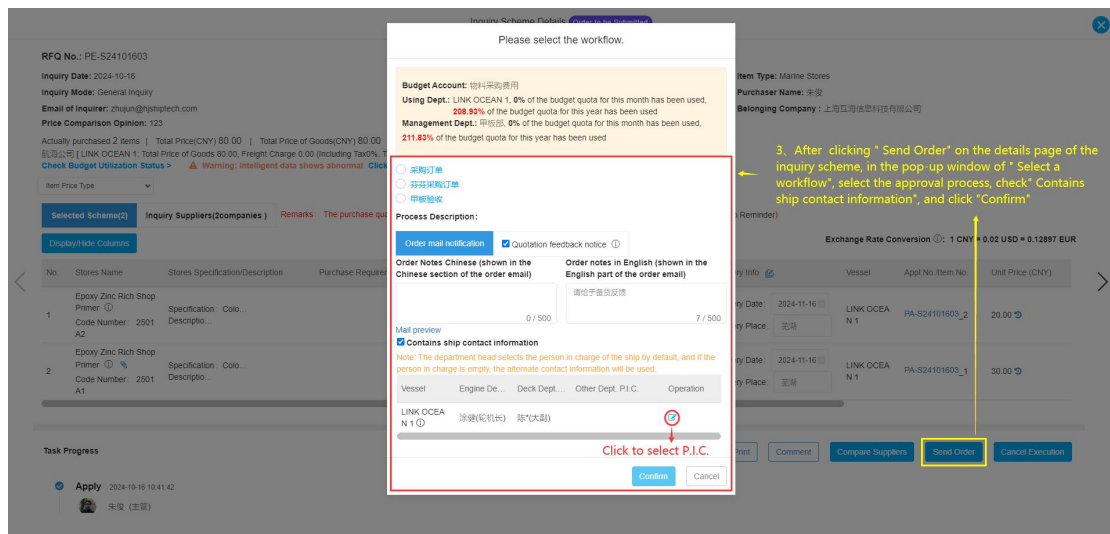
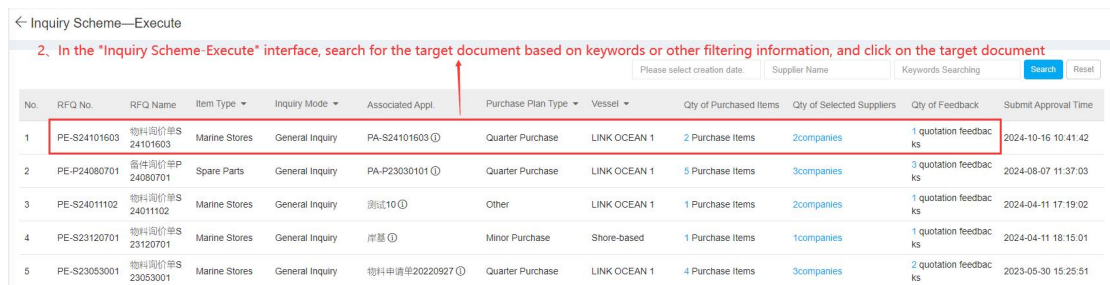
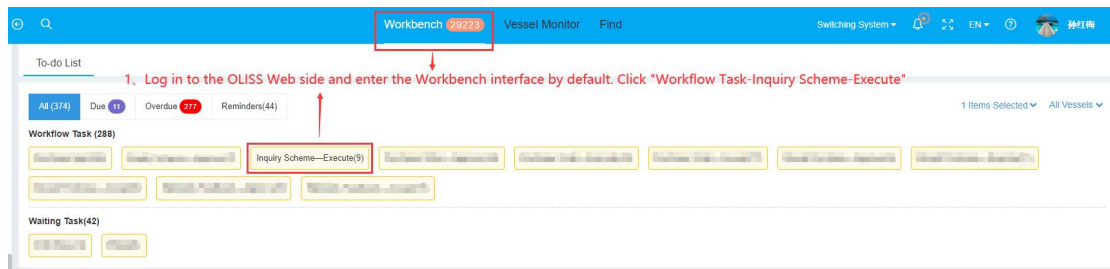
2. Find the target RFQ by key information or filtering conditions, and click any position to enter the RFQ details

1. Click to enter the "Inquiry Management" interface in turn

3. On the RFQ details interface, click "Submit" to select the approval process, fill in the comparison opinion, upload the comparison attachment as needed, and click "Confirm"

The second type: When executing the inquiry scheme

Users can log in to the OLISS Web side and follow the steps 1-3 below in the "Workbench → Workflow Task → Execute → Inquiry Scheme-Execute" interface.



Description:

When checking the contact information of the vessel, the P.I.C displayed here by default displays the corresponding P.I.C and contact information of the vessel according to the department to which the purchased item belongs, for example:

- ① The purchased goods belong to the engine department, and the chief engineer is also on the ship, then the chief engineer's contact information will be displayed here (if there are special

circumstances, other people can also be selected as the P.I.C through the operation key); if the chief engineer is not on the ship, the contact information is not displayed by default; at this time, the user can still select the P.I.C through the right operation key as needed.

② The purchased goods belong to the engine department and deck department, and the chief engineer and chief officer are also on the ship. The contact information of the chief engineer and chief officer will be displayed here respectively. If they are not on the ship, they will not be displayed by default. Of course, users can also choose others as the P.I.C by operating the keys as needed.