

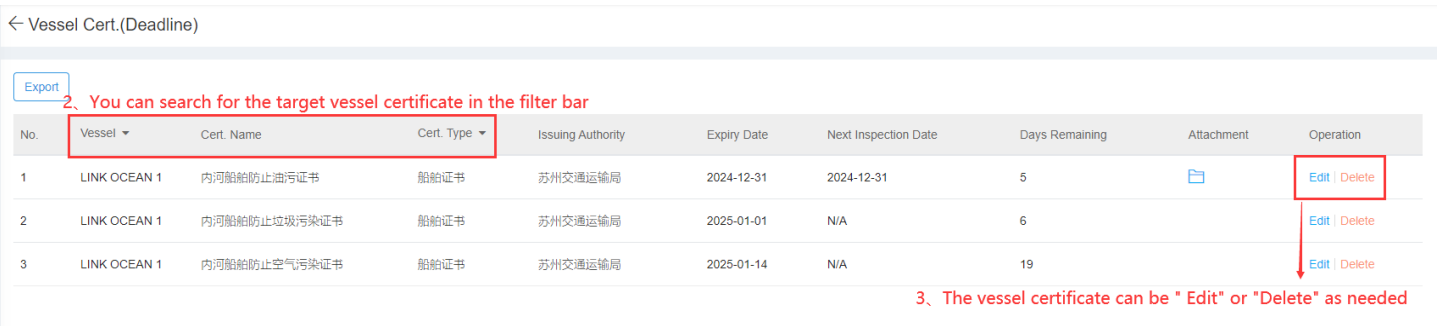
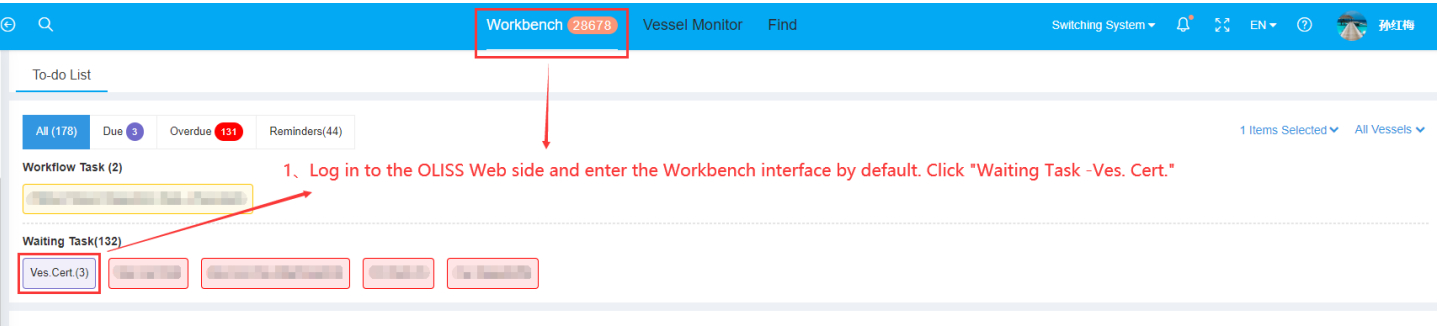
How to deal with overdue or due vessel certificates (documents)

According to the setting of vessel certificates by shore-based personnel, for the certificates that are due or overdue, there will be a reminder at the workbench (generally at the Master's workbench).

In the Intersea Communication System, about to expire refers to imminent expiration and has already expired refers to overdue.

Users can log in to the website of OLISS ,and enter the **Workbench** interface by default ,click **Waiting Task → Vessel Cert."** and in the vessel certificate expiration interface, can search for the target vessel certificate in the filter bar, and can also perform "edit" or "delete" operations on the ship certificate as needed. If clicked "edit", it will enter the vessel certificate editing interface. In this interface, fill in the certificate name, expiration date, certificate number, English name and other relevant information as needed, and can fill in remarks and upload attachments. Finally, click "Confirm".

This document takes "ship certificate expiration" as an example





Cert. Name *	Cert.Name(EN)														
<input type="text" value="内河船舶防止空气污染证书"/>	<input type="text" value="Please enter"/>														
Cert. No.	Cert. Type														
<input type="text" value="810683016"/>	<input type="text" value="船舶证书"/>														
Responsible Dept.	Issuing Authority														
<input type="text" value="安全部"/>	<input type="text" value="苏州交通运输局"/>														
Issued Date	Next Inspection Date <input type="radio"/> Associated Inspection Items														
<input type="text" value="2023-01-14"/>	<input type="text" value="Please select"/>														
Expiry Date * <input type="radio"/> Long-term Effective <input type="text" value="Shortcut Date"/>	Warning Days														
<input type="text" value="2025-01-14"/>	<input type="text" value="60"/>														
No.(The Smaller,The Closer)	Status														
<input type="text" value="17"/>	<input type="text" value="Valid"/>														
Remarks															
<input type="text" value="Please enter"/>															
Attachment: <input type="button" value="Upload"/>															
Operation History															
<table><thead><tr><th>No.</th><th>Cert. Name</th><th>Cert. Type</th><th>Issuing Authority</th><th>Next Inspection Date / Expiry Date</th><th>Attachment</th><th>Operation Date</th></tr></thead><tbody><tr><td>1</td><td>内河船舶防止空气污染证书</td><td>船舶证书</td><td>苏州交通运输局</td><td>N/A / 2023-01-23</td><td></td><td>2024-06-13 11:42</td></tr></tbody></table>		No.	Cert. Name	Cert. Type	Issuing Authority	Next Inspection Date / Expiry Date	Attachment	Operation Date	1	内河船舶防止空气污染证书	船舶证书	苏州交通运输局	N/A / 2023-01-23		2024-06-13 11:42
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4、 Fill in the certificate name,expiration date, certificate number, English name and other relevant information as needed, and can fill in remarks and upload attachments. Finally, click "Confirm"

Description:

For the certificate that is due or overdue, users can also delete the original certificate, and then add new certificate in the "Vessel Certificate" interface.