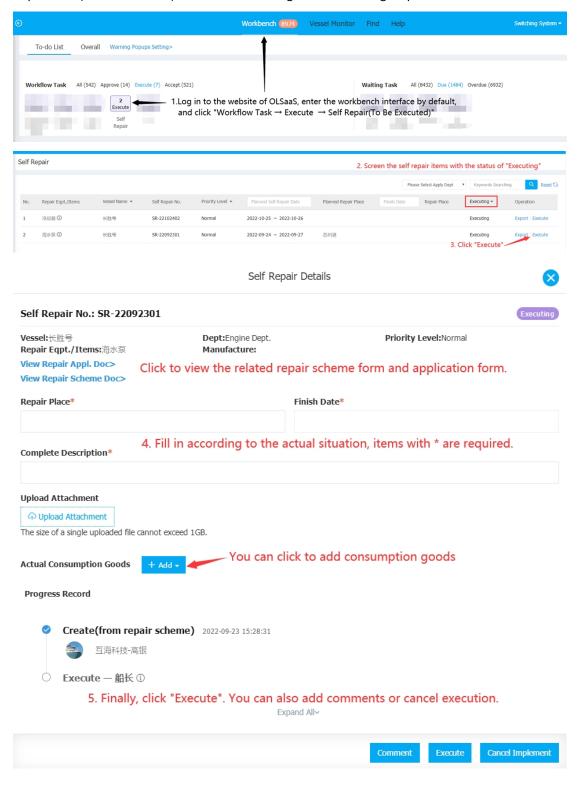
## How to execute the self repair item

After the self repair scheme is confirmed, the document will be transferred to the workbench of the person who has the right to execute the self-study item.

Users can log in to the website of OLSaaS, and operate in "Workbench  $\rightarrow$  Workflow Task  $\rightarrow$  Self Repair Item(To Be Executed)" interface according to the following steps 1-5:



## Next Step:

If the self repair item is executed,the document will be in the status of "Finished" or "To Be Accepted"

If the self repair item is cancelled, the document will be back to the interface of "Repair Management  $\rightarrow$  Repair Scheme" in the status of "Unsubmitted", and the user can modify it appropriately and resubmit it for approval.