

How to Initialize Existing Stock at Purchase Application on the Web (Document)

Users can log in to the OLISS Web side, go to the "Purchase Management → Purchase Application Edit" interface, and follow the steps 1-3 below to operate:

1. When the stock quantity of the application item is 0 and the item has never had an stock-out record, the stock can be updated directly in the Purchase Application Editing interface

Those with stock or stock-out records cannot be updated. If you need to update, please update on the stock-out and stock-in interfaces

2. Fill in the stock-in date, storage location, person in charge, and current stock quantity, and fill in the remarks as needed

3. After clicking "Confirm", the current stock quantity will be automatically updated if it is not 0

Step 1 Click "Update Inventory" to jump out of the right interface →

Update Initial Inventory

Vessel Name: LINK OCEAN 1, Dept.: Engine Dept.

Stock-in Date: 2024-12-10, Storage Position: Please enter Storage Position, P.I.C.: Please enter P.I.C.

Note: the following items are purchased for the first time, and the inventory can be initialized.

| Spare Parts Name | Spares Position | Code/Specifica... | Equipment | Unit | Current Stock | Remarks |
|------------------|-----------------|-------------------|-----------|------|---------------|---------|
| 12 | 12 | 12 | 柴油机 | pc | 0 | |

Confirm