

App 端如何新增体系检查（不符合项、检查整改）（文档）

1、用户登录互海通 App 端，切换到“管理”界面，点击“体系管理”下“体系检查”模块（步骤 1）。
可左右切换“不符合项”和“检查整改”。点击右下角“+”键新增单据（步骤 2）。



2、在“不符合项新增”、“检查整改新增”界面填写相关信息，并选择审核流程后，即新的单据创建成功（步骤3）。

The screenshot shows the '不符合项新增' (Add Non-compliance Item) interface. At the top, there is a blue header with a back arrow and the title '不符合项新增'. Below the header, there are several input fields with labels and prompts: '* 标题' (Title) with '请填写不符合项标题' (Please fill in the non-compliance item title); '* 检查日期' (Check Date) with '请选择检查日期' (Please select check date); '* 检查类型' (Check Type) with '请选择检查类型' (Please select check type); '* 检查对象' (Check Object) with '请选择检查对象' (Please select check object); '部门' (Department) with '请填写部门' (Please fill in department); and '检查机构' (Check Institution) with '请填写检查机构' (Please fill in check institution). At the bottom, there is a blue button labeled '+ 添加问题' (Add Problem) and a yellow warning box with the text 'ⓘ 暂无不符合项,请先添加' (No non-compliance items found, please add first).

The screenshot shows the '检查整改新增' (Add Check Rectification) interface. At the top, there is a blue header with a back arrow and the title '检查整改新增'. Below the header, there are several input fields with labels and prompts: '* 标题' (Title) with '请填写检查整改标题' (Please fill in check rectification title); '* 检查日期' (Check Date) with '请选择检查日期' (Please select check date); '* 检查类型' (Check Type) with '请选择检查类型' (Please select check type); '* 检查对象' (Check Object) with '请选择检查对象' (Please select check object); '部门' (Department) with '请填写部门' (Please fill in department); and '检查机构' (Check Institution) with '请填写检查机构' (Please fill in check institution). At the bottom, there is a blue button labeled '+ 添加问题' (Add Problem) and a yellow warning box with the text 'ⓘ 暂无不符合项,请先添加' (No non-compliance items found, please add first).

3、填写相关信息，选择审核流程

3、填写相关信息，选择审核流程

The screenshot shows the '选择审核流程' (Select Audit Process) interface. It features a large blue button with the text '选择审核流程'. Below the button, there is a white bar with three icons: a hamburger menu icon, a square icon, and a back arrow icon.

The screenshot shows the '选择审核流程' (Select Audit Process) interface. It features a large blue button with the text '选择审核流程'. Below the button, there is a white bar with three icons: a hamburger menu icon, a square icon, and a back arrow icon.