

How to deal with the tasks of Repair Scheme(To Be Treated))on Workbench

Users log in to the OLISS Web side, and enter the workbench interface by default. Click "Repair Scheme" in the waiting task to enter the repair scheme interface. When there are many documents, you can find the target documentation through the filter bar, click "Edit" on the right side of the target documentation, and enter the editing interface: select the priority level and plan yard repair date. You can fill in the repair scheme name and plan instruction or upload attachments as needed (with * required/optional). You can choose "Add Service Provider" according to actual needs, or "Send Enquiry" again. After the current interface information is edited, click "Save" or "Submit" according to your needs.

The screenshot shows the OLISS Workbench interface. At the top, there is a navigation bar with "Workbench 30989", "Vessel Monitor", and "Find". Below this, there are tabs for "To-do List" and "Warning Popups Setting". The main area displays task categories: "All (194)", "Due (3)", "Overdue (75)", and "Reminders(43)". Under "Workflow Task (78)", there are buttons for "Repair Scheme—Approve(5)", "Repair Scheme—Execute(2)", "Self Repair—Execute(14)", "Self Repair—Accept(7)", "Yard Repair—Execute(4)", "Yard Repair—Accept(6)", "Voyage-repair—Execute(12)", and "Voyage-repair—Accept(9)". Under "Waiting Task(73)", there is a button for "Repair Scheme(73)" which is highlighted with a red box and an arrow pointing to the text: "1. Users log in to the OLISS Web side, and enter the workbench interface by default, click 'Repair Scheme' in the waiting task".

The screenshot shows the "Repair Scheme" table interface. At the top, there is a filter bar with the text: "when there are many documents, you can find the target documentation through the filter bar". The filter bar includes fields for "Please select Belonging C", "Repair Date", "Please select supply dept", "Keywords Searching", and a "Search" button. Below the filter bar is a table with the following columns: No., Repair Scheme Name, Repair Scheme No., Repair Type, Priority Level, Quantity, Vessel, Planned Repair Date, Status, and Operation. The table contains 5 rows of data. The "Operation" column for the second row has a red circle around the "Edit" link, with the text: "2. Click 'Edit'".

| No. | Repair Scheme Name | Repair Scheme No. | Repair Type | Priority Level | Quantity | Vessel | Planned Repair Date | Status | Operation |
|-----|--------------------|-------------------|---------------|----------------|----------|--------------|-------------------------|-------------|---|
| 1 | | RP-25030501 | Yard Repair | Normal | 1 | LINK OCEAN 1 | 2025-03-08 ~ 2025-03-15 | Inquiry | Edit Export |
| 2 | | RP-25030402 | Voyage Repair | | 1 | LINK OCEAN 1 | | Inquiry | Edit Export |
| 3 | | RP-25030401 | Self Repair | | 1 | LINK OCEAN 1 | | Unsubmitted | Edit Delete |
| 4 | | RP-25030101 | Voyage Repair | | 1 | LINK OCEAN 1 | | Unsubmitted | Edit Delete |
| 5 | | RP-25022001 | Voyage Repair | Urgent | 1 | LINK OCEAN 1 | 2025-02-20 ~ 2025-02-28 | Unsubmitted | Edit Delete |



Repair Type: Yard Repair **Belonging Company:** 上海互海信息科技有限公司

Repair Scheme Name **Priority Level *** Normal **Plan Yard Repair Date *** To

Plan Instruction
 0 / 1000

Upload Attachment

Selected Repair Items 3. Select the priority level and plan yard repair date. you can fill in the repair scheme name and plan instruction or upload attachments as needed(with * required/ optional)

| No. | Repair Appl. Name | Vessel | Priority Level | Repair Eqpl./Items | Appl. No. | Appl.Date | Planned Repair Date | Planned Repair Place |
|-----|-------------------|--------------|----------------|--------------------|-------------|------------|---------------------|----------------------|
| 1 | 维修申请24070103 | LINK OCEAN 1 | Urgent | 1#主机启动空气瓶 ① | RA-24070103 | 2025-03-05 | 2024-07-08 | |

Service Provider List → you can choose "Add Service Provider" according to actual needs, or "Send Enquiry" again ←

| <input type="checkbox"/> | No. | Service Provider | Contact Info | Currency | Total Price | Repair Quotation Statement | Status | Operation |
|-------------------------------------|-----|------------------|----------------------|----------|-------------|----------------------------|-------------------------|--|
| <input checked="" type="checkbox"/> | 1 | test船舶服务有限公司 | 朱慧 (+86) 13626270542 | CNY | 1,500.00 | 线下协商一致报价 | Quoted(Quote By Myself) | <input type="button" value="View"/> <input type="button" value="Fill In"/> <input type="button" value="Send Enquiry"/> <input type="button" value="Select this scheme"/> |

4. After the current interface information is edited, click "Save" or "Submit" according to your needs ←

Note:

The planned repair start date cannot be earlier than the date of submission. For example: The user saved the repair scheme on July 3rd without submitting it for approval, and then opened the document for editing again on July 6th and prepared to submit it. At this time, the date July 3rd needs to be revised to July 6th or later to be submitted for approval.