How to operate Inquiry Mode - "Bidding"

In order to meet the different needs of users, there are two inquiry modes in OLSaa: General Inquiry and Bidding.

There are two ways to create an inquiry form with the inquiry mode of "Bidding":

The first way, click **"Purchase Management → Purchase Plan → Select Combined Items to Inquiry/Purchase Application to Inquiry → Select Suppliers"**, and in the interface of Improve/Edit RFQ, you can select Bidding as the inquiry mode, as shown in the following figure:

The second way, in **"Purchase Management → Inquiry Management"** interface, you can add an inquiry form. Please refer to the following steps 1-5:

Select Spares

Vessel Keywords ▾	Appl.Date ▾	Date Range	To		Search	Clear							Next Step

Spare Parts Name	Spares Position No.	Code/Specification/Drawing No.	Equipment	Unit	Qty	Annual Agreement Price	Supply Place	Supply Date	Vessel	Appl.No.	Appl.Items No.	Operation
大号圆柱销 ⓘ	36	M68×	柴油机	件	10		扬州	2023-06-09	Fram	5月... ⓘ	1	+
Safety Valve Complete ⓘ		P91103-0018-011	泵	Piece	9	CNY 15.00 ⚑	扬州	2022-09-19	Vicory	长胜... ⓘ	1	+
大号O型圈 ⓘ		GB5788-M12×18	柴油机	个	6		扬州	2022-09-19	Vicory	长胜... ⓘ	3	+
圆柱销 ⓘ		M28	柴油机	个	6		扬州	2022-09-19	Vicory	长胜... ⓘ	4	+
圆柱销 ⓘ		M28	柴油机	个	12		厦门	2022-08-29	Fram	备件... ⓘ	2	+

3. Click on the "+"at the back of the target item (according to the demand).

Note: The items displayed in this interface are the same as those displayed in "Purchase Plan → Combined Items to Inquiry"!

Select Suppliers ✕

Selected Suppliers

高乐高 ✕

Suppliers List

Recommend Suppliers | Address Book | Shared Resources

Next Step

When shared resource is selected, the shared supplier will be added into address book automatically.

Add Suppliers

Select	Company Name	Supply Type	Custom Classification	Source	Matched Items of Ag...	Contact Info	Transactions Number	Unpaid Account
✕ Cancel	高乐高 Colligation Score: 4.3 Score ▾	Marine Stores,Vessel ...		Address Book	0	高一 ✎ Telephone: N/A | Mobile Phone: 18... E-mail: 24...m	13	N/A
+ Select	一万通行 Colligation Score: 4 Score ▾	Marine Stores,Vessel ...		Address Book	1	高力 ✎ Telephone: N/A | Mobile Phone: 18... E-mail: 62...om	2	CNY 48.00
+ Select	武汉鼎洋航运服务有限公司 N/A	Diesel Engine,Electric...		Shared Resources	0	郭建勇 法人 Telephone: N/A | Mobile P... E-mail: se...he.cn	0	N/A

← Edit RFQ

Type: Spare Parts **RFQ No.:** PE-P23072602

RFQ No.: PE-P23072602   **Type:** Spare Parts   **Inquiry Mode:** 招标竞价

RFQ Name *	Inquiry Mode *	Purchaser Name *	Purchaser Position *
Bidding	Bidding ▾	Gao Yin	

Email of Inquirer *	Purchaser Phone *	Deadline of Quotation (Bid Opening Time) *	Currency *
		+3Days +5Days +2小时 ▤	CNY ▾

Purchase Plan Type *

Please select ▾

Then enter the interface of Improve/Edit RFQ, and the subsequent operation flow is the same as the normal inquiry operation flow.

Attachment:

⬆ Upload Attachment

The size of a single uploaded file cannot exceed 1GB.

Inquiry Items(2)   Inquiry Suppliers(1)

+ Add Suppliers   Please select supplier type. ▾

No.	Supplier Name	Number of Cooperation	Contact Person	Contact Methods	Source	Operation
1	高乐高科技有限公司	12	高一	Mobile Phone: 18061155891 E-mail: 2441283772@qq.com	Address Book	🗑

Save | Start Inquiry | Back