How to deal with the Waiting Task of oil inspection on Dashboard

According to the oil inspection plan that has been set and selected inspection date,the Waiting Tasks of oil inspection on Dashboard are generally overdue or due.

Take the following due oil inspection task as an example.

Users can log in to the website of OLSaaS, and operate in interface of **"Dashboard → Waiting Task→ Due/Overdue → Oil Detection"**according to the following steps 1-4:

Next Step：
①If you click "Confirm to submit",according to the oil inspection plan that has been set,the documents will be automatically transferred to the Dashboard of the person with execution authority
②If you click "Save",the documents can be edited next time