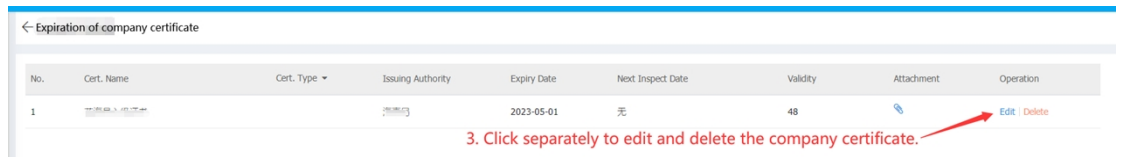
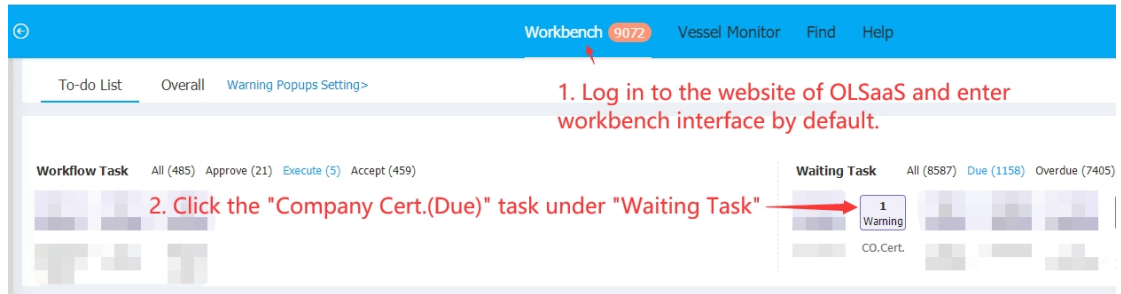


How to deal with overdue or due company certificates

Users can log in to the website of OLSaaS, and operate in "Workbench → Waiting Task → Company Cert.(Due/Overdue) " interface according to the following steps 1-4:

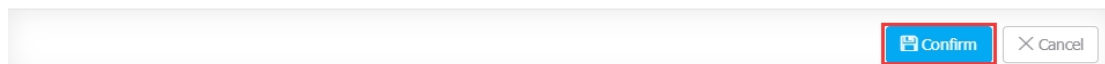


Click "Edit" at step 3 to enter this interface.

Edit

| | |
|---|--|
| Cert. Name* 蓝海号入级证书 | Cert. No.* 658462259984 |
| Cert. Type Please select Cert. Type | Responsible Dept. 机务 |
| Issuing Authority 海事局 | Issued Date |
| Expiry Date* <input type="radio"/> Long-standing Effective 2023-05-01 | Next Inspect Date |
| Warning Days 60 | Display No. (The Smaller,The Closer) 3 |
| Remarks | |
| 4. Modify the current company certificate as required, and finally click "Confirm". | |
| Attachment: Upload Attachment | Download Preview |

The size of a single uploaded file cannot exceed 1GB.



Description:

Similar to the Vessel Certificate module, for the certificate that is due or overdue, users can delete the original company certificate, and then add new certificate.