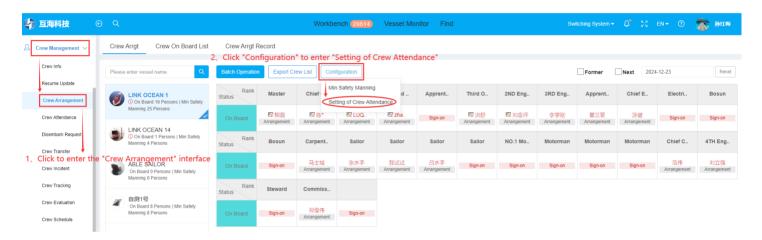
## How to configure the web side for setting of crew attendance and completing contract standard peroid (document)

Log in to the OLISS Web side, and on the Crew Management → Crew Aeeangement page, you can perform operations according to the following steps 1-3:



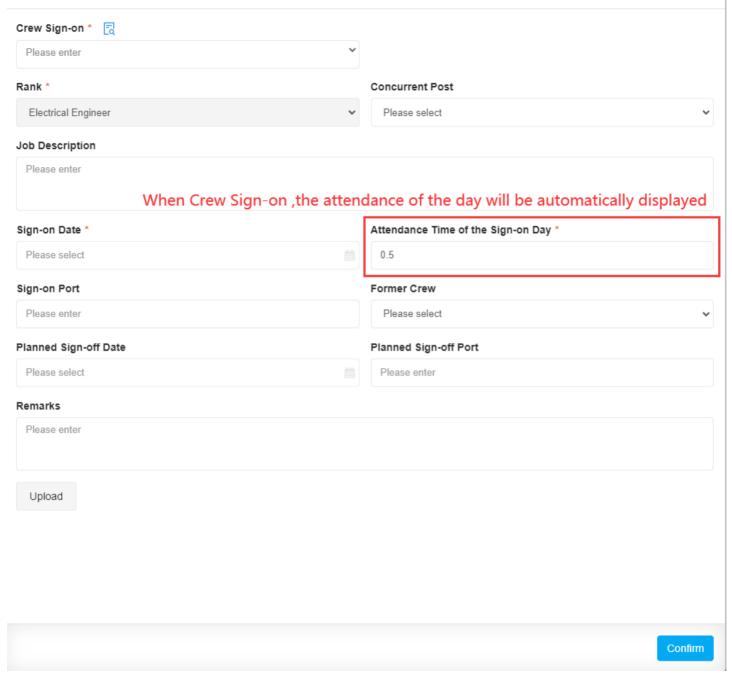
## Setting of Crew Attendance The attendance on the day when the crew takes over. Working Days On Board(day) \* Attendance Time On the Day Sign-off(day) \* 0.5 0.5 Setting of Crew Attendance Days Tip: After setting the upper limit of continuous ship days, the system will issue an overdue reminder when the crew's continuous ship days exceed the set number of days. After setting the number of early warning days, the system will issue an early warning reminder on how many days from the upper limit of the number of days. Maximum Consecutive Days on Board Warning Days 50 200 Contract Standard Peroid(Day) ? 240 3. Complete the relevant information (with \* required/ optional), or set the contract standard peroid(day) as needed, finally click"Confirm"

Confirm

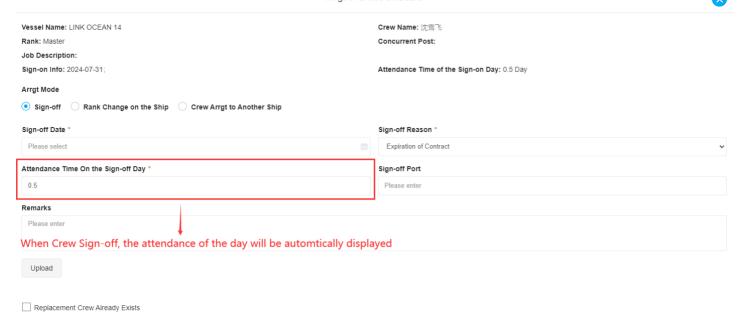
Cancel

## LINK OCEAN 1 — Crew Sign-on





## Arrgt of Crews on Board



Confirm