

## **3.**Addition of Irregular Maintenance Tasks on the Web platform

Log in to the website of OLISS, Click in turn to enter "Maintenance $\rightarrow$ Maintenance Management  $\rightarrow$ 

Monthly Maintenance Plan" interface according to the following steps 1-6 to add irregular maintenance items:

| 🕼 Wu Han O                       |                                |   |  | thanah (177)  | Vereal AIC                                      | Find                      | Switching System 🗸 🖓 🚷 👘 👫 |                           |                          |  |
|----------------------------------|--------------------------------|---|--|---|---|---------------------------|----------------------------|---------------------------|--------------------------|--|
| 🕆 Maintenance 🗸                  | Manage Annua                   | al Maintenance Plan                                       | onthly Maintenance Plan Eqpt. F            | A   | ud irregular                                    |                           |                            |                           |                          |  |
| Maintenance 💛<br>Management      | Export                         | ine Maintenance Add Irregul                               | ar Batch Acceptance                        | UNI WINNER  |   | ~                         | 3.Select the Vessel Name   | and Responsible Departi   | ment, check "Add         |  |
| Annual<br>Maintenance<br>Plan    | Maintenanc                     | ID Eqpt. Name   | Maintenance It Maintenance R               | Engine Dept.  | ept. *  | vnance Peri               | Plane or "Batch Execute"   | as needed, and click "con | figneration              |  |
| Monthly<br>Maintenance<br>Plan   | <sup>939</sup><br>▶ 1.Click "M | <sup>294069</sup> Life Boat Engine<br>Conthly Maintenance | Emergency Gener<br>ator<br>e Plan"         | Add Pla   | n 🔿 Batch Exect                                 | ute <sup>3</sup> Y        | 2024-10-16                 | Unfinished C              | Execute<br>Delay Request |  |
| Egpt Running<br>Hour             | 939                            | 294071 Life Boat Engine                                   | Emergency Gener<br>ator<br>③               | Note: "Add Plan<br>irregular mainte<br>executing later. | " is suitable for makir<br>nance plan in advanc | ig<br>e and <sup>ay</sup> | 2024-10-23                 | Unfinished 🕃              | Execute<br>Delay Request |  |
| Oil Inspection                   | 939                            | 294072<br>4 Life Boat Engine                              | Emergency Gener<br>ator<br>③               |   | Confirm   | ay                        | 2024-10-30                 | Unfinished                | Execute<br>Delay Request |  |
| Repair Management >              | 940                            | 294069<br>3 Life Boat Engine                              | E/R Watertight Do<br>or/Sky Light<br>③     | Engine Dept.  | 2/E   | 1Month±16 Day             | 2024-10-16                 | Unfinished 🕲              | Execute<br>Delay Request |  |
| ☐ Purchasing >                   | 942                            | 294069<br>4 Life Boat Engine                              | Engine Room Eme<br>rgency System<br>③      | Engine Dept.  | 2/E   | 7±4 Day                   | 2024-10-16                 | Unfinished 🕐              | Execute<br>Delay Request |  |
| Management<br>P Vessel Service > | 942                            | 294071<br>3 Life Boat Engine                              | Engine Room Eme<br>rgency System<br>③      | Engine Dept.  | 2/E   | 7±4 Day                   | 2024-10-23                 | Unfinished 🕑              | Execute<br>Delay Request |  |
| Expense >                        | 942                            | 294072<br>5 Life Boat Engine                              | Engine Room Eme<br>rgency System<br>©      | Engine Dept.  | 2/E   | 7±4 Day                   | 2024-10-30                 | Unfinished                | Execute<br>Delay Request |  |
| Voyage Number >                  | 948                            | 294069<br>5 Life Boat Engine                              | Forecastle Store R<br>oom Bilge Water      | Engine Dept.  | 3/E, E/E  | 1Month±16 Day             | 2024-10-16                 | Unfinished ©              | Execute<br>Delay Request |  |
| Management                       | 1007                           | 294068 Electrical Foul                                    | Battery                                    | Fonine Dent   | E/E   | 7±4 Dav                   | 31: 01: 10:                | Linfiniched 🔿             | Execute                  |  |
| Patrol Inspection                | The current                    | ship has added 0 scheduled main                           | ntenance tasks for the engine department a | ind <mark>0</mark> scheduled m                          | aintenance tasks for t                          | he deck department th     | is month. 79 T             | otal < 1 2 3 4 >          | Go To 4 Page             |  |

1) When check "Add plan" in the step 3:

| ority Le  | vel *                              |                                      | Workflow * Pr    | review                 |                     |   |                                 |                            |                    |              |  |  |  |  |  |
|-----------|------------------------------------|--------------------------------------|------------------|------------------------|---------------------|---|---------------------------------|----------------------------|--------------------|--------------|--|--|--|--|--|
| Normal    | ✓ Maintenance Task                 |                                      |                  |                        |                     | Temporary Added New Maintenance Items > |                                 |                            |                    |              |  |  |  |  |  |
| s: All ad | ded here are irregular             | Maintenance items                    | (on-condition ma | aintenance), and irreg | gular tasks are gen | erated on the month                     | nly maintenance p<br>ance Date" | lan page after submission. | ords Searching     | Search Reset |  |  |  |  |  |
| ainter    | Eqpt. Name                         | on the right sid<br>Maintenance Iten | n<br>m           | Maintenance Re         | e item, and click   | Maintenance                             | P.I.C.                          | Last Maintenance Date      | Planned Maintenand | ce Date 俊    |  |  |  |  |  |
| 16        | M/E                                | Main Start V/V                       |                  |                        |                     | lrregular(shipya<br>rd)                 | 2/E                             |                            | Please select      | 6            |  |  |  |  |  |
| 17        | M/E                                | Air Distributor                      |                  |                        |                     | lrregular(shipya<br>rd)                 | 2/E                             |                            | 2024-10-25         | 6            |  |  |  |  |  |
| 0         | M/E                                | Foundation Stud                      |                  |                        |                     | lrregular(shipya<br>rd)                 | 2/E                             |                            | Please select      | 6            |  |  |  |  |  |
| !1        | M/E                                | Throughout The S                     | Scre             |                        |                     | lrregular(shipya<br>rd)                 | 2/E                             |                            | Please select      |              |  |  |  |  |  |
| 9         | Intermediate Shaft A<br>nd Bearing | A Intermediate Shat                  | ft An            |                        |                     | lrregular(Every<br>Voyage)              | 2/E                             |                            | Please select      |              |  |  |  |  |  |
|           |                                    |                                      |                  |                        |                     | Irragular/Daaki                         |                                 |                            |                    |              |  |  |  |  |  |



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|   | UNI WINNER Engine Dept.—Add Irregular Maintenance Items |   |                           |                     |                            |                               |                      |  |  |  |  |  |
|---|---|---|---------------------------|---------------------|----------------------------|-------------------------------|----------------------|--|--|--|--|--|
| Priority Level *  |   | Workflow * Preview                      |                           |                     |                            |                               |                      |  |  |  |  |  |
| Normal  | ~   | Maintenance Task                        | ✓ Tempo                   | orary Added New Ma  | aintenance Items >         |                               |                      |  |  |  |  |  |
| Tips: All added he  | ere are irregular maintenance items (c                  | n-condition maintenance), and irregu    | lar tasks are generated o | on the monthly main | tenance plan page after su | ıbmission.                    |                      |  |  |  |  |  |
| Maintenance I   | Eqpt. Name Maintenance I                                | em Maintenance Reque                    | st Maintenance            | P.I.C.              | Last Maintenance           | Planned Maintenance Date      | C Operation          |  |  |  |  |  |
| 717   | M/E Air Distributor                                     |   | Irregular(ship<br>d)      | /ar 2/E             |                            | 2024-10-25                    | <b>1</b>             |  |  |  |  |  |
|   |   |   |                           | 5.After             | verifying that the inf     | ormation is correct, click    | Confirm              |  |  |  |  |  |
| 🕼 Wu Han O 🤇  | © Q   | Work                                    | bench (277) Vessel Als    | S Find              |                            | Switching System -            | Q" 22 @ 🌒 ##         |  |  |  |  |  |
| T Maintenance ~   | Manage Annual Maintenance Plan                          | Monthly Maintenance Plan Eqpt. Ru       | inning Hour Maintenan     | ce Task             |                            |                               |                      |  |  |  |  |  |
| Maintenance Y<br>Management                                   | Export Offline Maintenance Add In                       | regular Batch Acceptance Overview of Ov | verdue Projects >         |                     | List View - 2024-10        | UNI WINNER 🗸 F                | ilter 🕞 Reset        |  |  |  |  |  |
| Annual<br>Maintenance<br>Plan                                 | Maintenanc ID Eqpt. Name                                | Maintenance It Maintenance R            | Responsible D P.I.C. 💌    | Irregular 👻         | Planned Maintena Actual Ma | aintenanc Status • Completion | Analysis - Operation |  |  |  |  |  |
| Monthly<br>Maintenance<br>Plan                                | 717 294659 M/E  | Air Distributor                         | Engine Dept. 2/E          | Irregular(shipyard) | 2024-10-25                 | Unfinished                    | Execute              |  |  |  |  |  |
| Egpt Running<br>Hour<br>Maintenance<br>Task<br>Oil Inspection | 6.Th  | e irregular maintenance item            | (Plan) can be displa      | yed in the mon      | thly maintenance pla       | n list                        |                      |  |  |  |  |  |

2 When check "Batch execute" in the step 3:

| All the maint<br>Added<br>ainte Eqpt | 4.Afte<br>and ac<br>and cl   | erformed here are irregular mainte<br>rr selecting the priori<br>dd the attachment a<br>lick "Next"<br>Maintenance item | Maintenance lask<br>enance items (condition-based n<br>ity level and workflo<br>and associated Cons | aintenance ), and t<br>ow, select th<br>umption or | he maintenance | itemts can be executed wit | the execution role in the         | annroval process               |            |                                 |
|--------------------------------------|------------------------------|---|---|--|----------------|----------------------------|-----------------------------------|--------------------------------|------------|---------------------------------|
| All the mainte                       | 4.Afte<br>and ad<br>ot. Name | endined here are inegular mainteners<br>of the attachment a<br>lick "Next"<br>Maintenance item                          | ity level and workflo<br>and associated Cons  | ow, select the                                     | ne "Finish     | Date" fill the Co          | in the execution role in the      | 7 JULI 10 JULI 10 JULI 1755    |            |                                 |
| ainte Eqpt.<br>5 M/E                 | ot. Name                     | ick "Next"<br>Maintenance item  |   |  | n the right    | side of the spe            | mpletion Statu<br>cific maintenan | is,<br>ce item,                |            | Keywords Searching Search Reset |
| 5 M/E                                |                              |   | Maintenance Request   | Maintenanc   | P.I.C.         | Last Maintenance Date      | Finish Date * 😰                   | Completion Status *            | Attachment | Associated Consumption ()       |
|                                      |                              | Main Start V/V  |   | Irregular(shipy<br>ard)                            | 2/E            |                            | Please select a date              | Please fill in the completion. |            | +                               |
| 7 M/E                                |                              | Air Distributor   | ľ   | Irregular(shipy ard)                               | 2/E            |                            | Please select a date              | Please fill in the completion. | <b>N</b>   | +                               |
| D M/E                                | 1                            | Foundation Stud   |   | Irregular(shipy<br>ard)                            | 2/E            |                            | Please select a date              | Please fill in the completion. | •          | +                               |
| 1 M/E                                |                              | Throughout The Scre   |   | Irregular(shipy ard)                               | 2/E            |                            | Please select a date              | Please fill in the completion. | •          | +                               |
| 9 Intern<br>And E                    | mediate Shaft<br>Bearing     | Intermediate Shaft An   |   | Irregular(Ever<br>y Voyage)                        | 2/E            |                            | Please select a date              | Please fill in the completion. |            | •                               |
| 1 Prope                              | peller                       | Propeller   |   | Irregular(Dock ing)                                | 2/E            |                            | Please select a date              | Please fill in the completion. |            | +                               |
| 2 飛行机S                               | Steering gear                | Steering Gear   |   | Irregular(Ever<br>y Voyage)                        | 2/E            |                            | Please select a date              | Please fill in the completion. |            | +                               |



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| Priority Level * |                 |                       | Workflow * Preview            |                         |           |                           |   |                             |                 |           |  |  |  |
|------------------|-----------------|-----------------------|-------------------------------|-------------------------|-----------|---------------------------|---|-----------------------------|-----------------|-----------|--|--|--|
| Normal           |                 | ~                     | Maintenance Task              | Maintenance Task ~      |           |                           | Temporary Added New Maintenance Items > |                             |                 |           |  |  |  |
| ps: All the ma   | intenance items | performed here are ir | regular maintenance items ( c | ondition-based m        | naintenan | ce ), and the maintenance | itemts can be execu                     | ted with the execution role | in the approval | process.  |  |  |  |
| All Adde         | d 🚺             |                       |                               |                         |           |                           |   |                             |                 |           |  |  |  |
| /laintenan       | Eqpt. Name      | Maintenance Item      | Maintenance Request           | Maintenan               | P.I.C.    | Last Maintena             | Finish Date * 俊                         | Completion Status           | Attachment      | Operation |  |  |  |
| 17               | M/E             | Air Distributor       |                               | Irregular(ship<br>yard) | 2/E       |                           | 2024-10-22                              | Completed.                  | <b>N</b>        | Û         |  |  |  |
|                  |                 |                       |                               |                         |           |                           |   |                             |                 |           |  |  |  |
|                  |                 |                       |                               |                         |           | 5.After                   | verifying that t                        | he information is corr      | ect. click "Co  | onfirm"   |  |  |  |
|                  |                 |                       |                               |                         |           |                           |   |                             |                 | 1         |  |  |  |
|                  |                 |                       |                               |                         |           |                           |   |                             |                 | onfirm    |  |  |  |

| Wu Han O @                     |            |                           |                                   | Work                  | bench (277) | Vessel AIS Find     | 1                |                   |               |                       | Switching System • 4 | X @ 🕛 #   | -   |
|--------------------------------|------------|---------------------------|-----------------------------------|-----------------------|-------------|---------------------|------------------|-------------------|---------------|-----------------------|----------------------|-----------|-----|
| 1 Maintenance ~                | Manage Ann | nual Maintenance Plan     | Monthly Maintenance Plan Eqp      | Running Hour          | Maintenand  | e Task              |                  |                   |               |                       |                      |           |     |
| Maintenance Y<br>Management    | Export     | Offline Maintenance Add I | regular Batch Acceptance Overview | of Overdue Projects : | ,           |                     |                  | I≣ List V         | iew 🛩 2024-10 |                       | UNI WINNER 👻 Filter  | Ti Re     | set |
| Annual<br>Maintenance<br>Plan  | Maintenanc | ID Eqpt. Name             | Maintenance It Maintenance R      | Responsible D         | . P.I.C. •  | Irregular +         | Planned Maintena | Actual Maintenanc | Accepting + ( | Completion Analysis 👻 | Completion Status *  | Operation |     |
| Monthly<br>Maintenance<br>Plan | 717        | 294659<br>4 M/E           | Air Distributor                   | Engine Dept.          | 2/E         | Irregular(shipyard) | 2024-10-22       | 2024-10-22        | Accepting     |                       | Completed.           | Accept    |     |
| Eqpt Running<br>Hour           |            |                           |                                   |                       |             |                     |                  |                   |               |                       |                      |           |     |
| Maintenance<br>Task            |            |                           | o The Second Second               |                       |             |                     |                  |                   | 1.1.1.1.1.1.1 |                       |                      |           |     |
| Oil Inspection                 |            |                           | 6. The Irregular main             | tenance ite           | m can be    | displayed in th     | ne monthly       | maintenance       | pian list     |                       |                      |           |     |