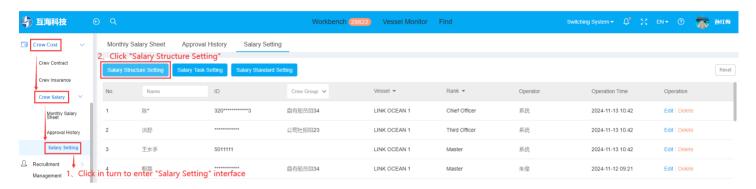# How to configure the crew salary structure on the Web side (document)

Users can log in to the website of OLSaaS, and operate in **"Crew Cost → Crew Salary → Salary Setting → Salary Structure Setting"** interface according to the following steps 1-4:

Salary Structure Setting

Salary Calculation Rule: [Basic salary+Sum of All Wages(based on attendance)]÷ Standard Calculate Days this month × Actural Working Days（max. Actural Working Days=Standard Calculate Days this month）+ Sum of All Wages(based on times)

☑ Customed Standard Calculate Days Each Month(Natural month days by default, you can change below. However, shore-based crews always default to the number of days in the natural month)

Salary days of each month on board * 3、You can custom standard calculate days each month after ticking manual filling

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Modify History

No.	Salary Type Name	Calculate Rules		Enabled Status
1	Basic Salary			
2	航次奖	○ by attendance	● by times	ON
3	扫舱费	○ by attendance	● by times	ON
4	月度奖	● by attendance	○ by times	ON
5	洗舱费	○ by attendance	● by times	ON
6	劳务费	○ by attendance	● by times	ON
7	其他费用	○ by attendance	● by times	ON
8	No Configuration			OFF
9	No Configuration			OFF
10	No Configuration			OFF
11	No Configuration			OFF

4、Click "Off" on the right, and the button will change to "On" in blue. You can fill in the type name and select "by attendance/ by times"

Confirm   Cancel