How to export monthly crew schedule details (document)

Users log in to the OLISS Web side , click to enter the "Crew Management → Crew Schedule" interface in sequence, and enter the crew schedule list interface by default. Click "Monthly Schedule" to select the month to be exported in the filter bar, or search for target crew members by keywords. Click "Edit" on the right side of the target crew member to enter the monthly schedule details interface. Select "Export this month" or "Export within a specified range" as needed.

与海科技	ତ ପ				Workbench (29030) Vessel M	Aonitor Find	Switching System 👻 💭 💱 EN 👻	⑦ 泰 孙I梅			
오 Crew Management >	Crew Sc	hedule List Sched	ule Setting								
Crew Info. Resume Update Crew Arrangement	Monthly	Schedule Monthly Statu	s Daily Schedule					Manually Generate Schedule			
	2、Click	"Monthly Schedu	le"				LINK OCEAN 1	Please select a time range. Keywords Searching	Search Reset		
	No.	Crew Ran	k 🝷	Month	3、Select the month Generate Schedule Days	o be exported i	in the filter bar, or s Template Info	earch for target crew members by key	words		
Crew Attendance	6	鲍磊 Mas	ster (01 - 28 Day)	2025 - 02	28	Unsubmitted	船长晚班 (01 - 28 Day)	Edit Change the template Expo	ıt		
Crew Transfer	7	鲍磊 Mas	ster (01 - 31 Day)	2025 - 01	31	Unsubmitted	船长晚班 (01 - 14 Day) 12344656 (15 - 17 Day) 船长晚班 (18 - 31 Day)	Edit Change the template Expo	а.		
Crew Incident	8	鲍磊 Mas	ster (01 - 31 Day)	2024 - 12	31	Unsubmitted	12344656 (01 - 31 Day)	Edit Change the template Expo	rt		
Crew Tracking Crew Evaluation	9 1 Click t	鲍磊 Mas	ster (01 - 30 Day)	2024 - 11	30	Unsubmitted	品牌来看 (01 - 07 Day) 112の23 (08 - 09 Day) 3355 (10 - 10 Day) 12233の4 (11 - 11 Day) 12344656 (12 - 30 Day)	4、Click "Edit" Edit Change the template Expo	n		
		o enter the crew t									

	Monthly Schedule Details										2	
Vessel Name: LINK OCEAN 1		Crew: 鲍磊(Mas	Crew: 鲍磊(Master)			Year: 4 2025 >						
Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Agu.	Sep.	Oct.	Nov.	Dec.	
Unsubmitted-31 Unsubmitted-28 Unsubmitted-16												
Total 16 items this month, no violation of MLC regulations. Confirm Export Export within Specified Range Reset the Schedule of This Month. Template Info												
Date	Master (01 - 16 Day)				•	Work Time	Rest time					
1	0 1 2 3 4 10:00 ~ 14:00, 18:00 ~ 22:00	567	8 9 10	11 12 13	14 15 16 17	18 19 20 21	22 23 24					Delete
	Rest Time Within 24 hours(h): 16	Remarks: Please	enter									