

How to Submit a Budget Application on the Web (Documentation)

After logging in to the OLISS Web platform, users should click on "Budget Management" and then "Budget Application" sequentially to enter the Budget Application interface. Click on "Add Budget", select the budget type (Annual Budget/Provisional Budget) and the management department, and then click "Confirm".

On the Budget Application Form interface, fill in the name of the budget application form, click on "Add Vessel", select the vessel for which you need to apply for a budget by ticking the corresponding boxes, and then click "Confirm". Click on the budget vessel to fill in the budget amount. You can either fill in the monthly budget amount separately or fill in the total budget amount, and the system will automatically allocate it to each month. After filling in the application remarks and uploading any necessary attachments as required, click "Submit".

Add Budget

Budget Type *
Annual Budget

Budget Year *
2024

Management Dept. *
Please select

Confirm Cancel

1. Click on "Budget Management" and then "Budget Application" sequentially

2. Click on "Add Budget"

3. After selecting the budget type (Annual Budget/Provisional Budget) and the management department, click "Confirm"

Select a vessel

Shore-based

LINK OCEAN 1

LINK OCEAN 14

ABLE SAILOR

Confirm Cancel

4. Fill in the name of the budget application form

5. Click on "Add Vessel"

6. After selecting the vessels for which you need to apply for a budget by ticking the corresponding boxes, click "Confirm"

互海科技 Workbench 133117 Vessel AIS Find Switching System EN 朱慧

Budget Application

Budget Details: Add Vessel Summary(CNY) LINK OCEAN 1(CNY) **7. Click on the budget vessel to fill in the budget amount**

Budget Account Number	Budget Account	January	February	March	April	May	June	July	Total	Cumulative Budget for the Year (CNY)	Last Year's Annual Performance (CNY)	Year-on-Year
600320	机务部	0	0	0	0	0	0	0	0.00	422,000.00	4,000.00	+10450%
001	船舶维护费用	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600,000.00	2,711,586.20	-77.87%
002	采购费用	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	302,000.00	58,082.73	+419.95%
003	费用管理	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00	84,561.00	-89.21%
004	船员管理	0	0	0	0	0	0	0	0.00	1,200,000.00	2,804,956.96	-57.22%
005	Maintenance Labor Expense	0	0	0	0	0	0	0	0.00	120,000.00	10,181.13	-
0987	采购费用	0	0	0	0	0	0	0	0.00	0.00	1,260.00	-
20240929	日常采购	0	0	0	0	0	0	0	0.00	2,000.00	0.00	-
LY001	油污费用	0	0	0	0	0	0	0	0.00	23,899.00	0.00	-
Other	Other	0	0	0	0	0	0	0	0.00	60,000.00	43,090.86	+1784.52%
Summary:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,494,699.00	5,718,118.88	-

You can fill in the budget amount for each month separately

Or you can fill in the total budget amount, and the system will automatically allocate it to each month

8. After filling in the application remarks and uploading any necessary attachments as required, click "Submit"

AppRemark: Please enter (0/500)

Attachment: Upload

Save Submit Cancel

互海科技 Workbench 133118 Vessel AIS Find Switching System EN 朱慧

Budget Application

Budget Details: Add Vessel Summary(CNY) LINK OCEAN 1(CNY) **9. After selecting the approval process for the budget application form, click "Confirm"**

Please select the workflow:

- 互海1号-年度预算申请-预算申请

Process Description:

Confirm Cancel

Budget Account Number	Budget Account	January	February	March	April	May	June	July	Total	Cumulative Budget for the Year (CNY)	Last Year's Annual Performance (CNY)	Year-on-Year
600320	机务部	0	0	0	0	0	0	0	0.00	422,000.00	4,000.00	+10450%
001	船舶维护费用	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600,000.00	2,711,586.20	-77.87%
002	采购费用	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	302,000.00	58,082.73	+419.95%
003	费用管理	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	160,000.00	84,561.00	-89.21%
004	船员管理	0	0	0	0	0	0	0	0.00	1,200,000.00	2,804,956.96	-57.22%
005	Maintenance Labor Expense	10000	10000	10000	10000	10000	10000	10000	120,000.00	120,000.00	10,181.13	+1078.65%
0987	采购费用	0	0	0	0	0	0	0	0.00	0.00	1,260.00	-
20240929	日常采购	0	0	0	0	0	0	0	0.00	2,000.00	0.00	-
LY001	油污费用	0	0	0	0	0	0	0	0.00	23,899.00	0.00	-
Other	Other	0	0	0	0	0	0	0	0.00	784,800.00	43,490.86	+1784.52%
Summary:		10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	3,614,699.00	5,718,118.88	-97.9%

AppRemark: Please enter (0/500)

Attachment: Upload

Save Submit Cancel

Once the budget application form is completed, it will change to the "Approving" status and, based on the approval process nodes, it will be routed to the approval personnel's workbench.

互海科技 Workbench 133118 Vessel AIS Find Switching System EN 朱慧

Budget Application

Once the budget application form is completed, it will change to the "Approving" status and, based on the approval process nodes, it will be routed to the approval personnel's workbench

No.	Budget Application Form No.	Budget Application Form Name	Management Dept.	Use Object	Budget Type	Budget Period	DOC Maker	Document Creation Date	Budget Amount(CNY)	Operation
1	YS-24102201		运营部	LINK OCEAN 1, LINK OCEAN 14, Jinhai3	annual budget	2024			82,333.33	Edit Delete
2	YS-24110101		财务、行政、人事	LINK OCEAN 1	annual budget	2024	朱慧	2024-11-01	120,000.00	
3	YS-24093001	耗油费用	互江科技	LINK OCEAN 1	provisional budget	2024-09 - 2024-12	李慧	2024-09-30	20,300.00	
4	YS-24092702	2024年度预算-互海2号-销售部	销售部	LINK OCEAN 14	annual budget	2024	朱慧	2024-09-27	120,000.00	
5	YS-24102801	2024年互海1号-船员管理预算申请	财务、行政、人事	LINK OCEAN 1	annual budget	2024	朱慧	2024-10-29	1,200,000.00	
6	YS-24093003		轮机部	LINK OCEAN 1	annual budget	2024	李慧	2024-09-30	23,899.00	
7	YS-24092908		扬州互江	Shore-based	provisional budget	2024-10 - 2024-11	潘俊杰	2024-09-29	2,000.00	
8	YS-24092905		销售部	LINK OCEAN 1	annual budget	2024	赵福东	2024-09-29	80,000.00	
9	YS-24092906		销售部	LINK OCEAN 1	annual budget	2024	赵福东	2024-09-29	80,000.00	
10	YS-24092907	互海一号办公用品采购	销售部	LINK OCEAN 1	annual budget	2024	潘俊杰	2024-09-29	6,000.00	

Total Annual Approval Amount: 3,494,699.00

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