

How to generate purchase orders for combined items to inquiry from different departments

(Document)

When multiple application orders are combined for inquiry, the items of different departments in the same vessel are divided into different spare purchase orders, and the freight is equally divided according to the number of items of the department. In the case of inexhaustible situation, it is rounded up.

For instance:

When the deck and engine also apply for spare parts, purchaser in the "Purchasing Management→Purchase Plan" interface combines items to inquiry, inquiry execution send orders, according to the department generated two purchase orders, freight according to the department of items split whole (total freight 100 yuan, deck procurement 1, freight 33 yuan, engine procurement 2, freight 67 yuan). In this way, different departments can respectively click on their own purchase orders for acceptance.

1. Click to enter the purchase plan interface in turn

2. Select "Combined Items to Inquiry" and check the corresponding application form

3. Click the shopping cart icon to generate an inquiry

In the combined inquiry form, the deck department and the engine department applied for spare parts at the same time

4. When executing the sending order of the inquiry form, 2 purchase orders will be generated according to the department

5. Freight according to the department of items split whole (total freight 100 yuan, deck procurement 1, freight 33 yuan, engine procurement 2, freight 67 yuan).

No.	Order No.	Vessel	Supplier	Contact Info	Supply Cycle	Total Price	Price Details	Status	Goods Condition
1	OL1-PO-P25012002	LINK OCEAN 1	test采购订单供应商	王磊 (+86)13626270542	5	CNY633.00	Total Price of Goods:600.00 0.00 Freight Charge:33.00 0.00 Including Tax:3%, Taxes:16.44	Purchasing	Purchasing Items:1Item(s)
2	OL1-PO-P25012001	LINK OCEAN 1	test采购订单供应商	王磊 (+86)13626270542	5	CNY2,067.00	Total Price of Goods:2,000.00 0.00 Freight Charge:67.00 0.00 Including Tax:3%, Taxes:66.01	Purchasing	Purchasing Items:2Item(s)

互海科技 Workbench 23844 Vessel Monitor Find Switching System EN 注册

Purchasing Management

Purchase Application

Purchase Docking

Materials Acceptance

Vessel Purchase

Purchase Plan

Inquiry Management

Purchase Order

Supplier Evaluation

Annual Agreement Price

After-sales Feedback

Vessel Service

Expense Management

Budget Management

Voyage Number Management

Vessel Record

Spare Parts Marine Stores Oil Chart

Purchase Ledger Order Contact Configuration Add Order

Please select Belonging C Please select a time range: PE-P25012001 Search Reset

No	Vessel	PO No.	Supplier Name	Inquiry Mode	Purchase Appl No /Appl No	Purchase Plan Type	Creation Date	Status	Operation
1	LINK OCEAN 1	OL1-PO-P25012002	test采购订单供应商	General Inquiry	OL1-PA-P25012002	Monthly Purchase	2025-01-20	Purchasing	Download Vouchers Copy Order
2	LINK OCEAN 1	OL1-PO-P25012001	test采购订单供应商	General Inquiry	OL1-PA-P25012001	Monthly Purchase	2025-01-20	Purchasing	Download Vouchers Copy Order

6.Different departments can respectively click on their own purchase orders for acceptance

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