

When purchasing marine stores on the Web side, if the required marine stores are not found, how to add them (Document)?

When users apply for purchasing marine stores and find that the required marine stores are not available in the system, they can manually add them on the Web side. (This document uses "Spare Parts" as an example.)

Users can log in to the OLISS Web side and follow the steps below (1-6):

1. Click on "Purchase Application"

2. Click on "Add Application"

3. Click on "No spare parts found? Manually add"

4. After selecting the equipment name and component name, click on "Confirm"

5. Fill in the spare parts name, code/specification, unit, and application quantity. Optionally, fill in the drawing number, spares position number, application remarks, and decide whether to upload a spare part image

6. Click on "Submit"

Description: Proceed with the normal purchase application process thereafter.

Note:

The data added here is temporary. Upon approval by the relevant leaders, this data will become official and be entered into the basic database. In the future, when applying for purchasing marine stores from the ship end, this spare part will be listed. Therefore, users must pay attention to the standardization of spare part data during the application and approval process!

