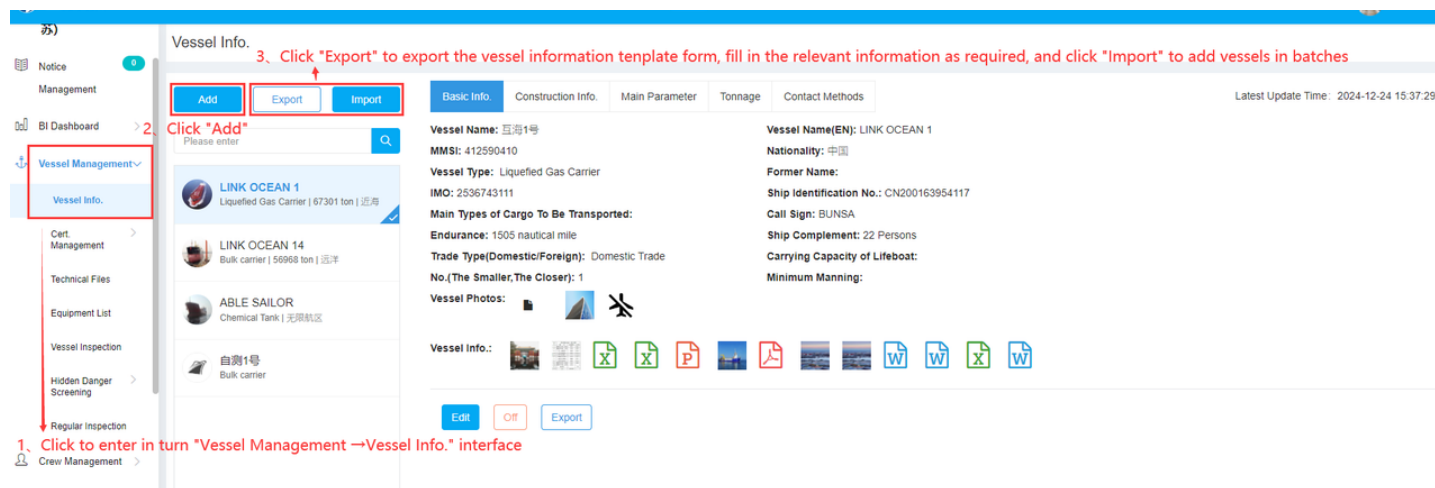# How to add new vessel information (single addition, batch import) (document)

Users can log in to the OLISS Web side and click to enter in turn **"Vessel Management → Vessel Particulars"** interface

Instructions:

(1) When a single device needs to be added, refer to <1. Click "Add ">;

(2) When multiple devices need to be added in batches, refer to <2. Click "Import">.

1. Click "Add "

click "Add" to add a single vessel, fill in the vessel name, MMSI, select the vessel type, fill in the vessel English name, nationality and other relevant information as needed, upload vessel photos and attachments, and finally click "Confirm";

4、Fill in the vessel name, MMSI, select the vessel type, fill in the vessel English name, nationality and other relevant information as needed,upload vessel photos and attachments, and finally click "Confirm"

2.Click "Import"

Click "Export",click "Export" to export the ship information template form, fill in the relevant information as required, and click "Import" to add vessels in batches;

The <Ship Information> table is as follows:

Serial number	Ship name *	English name of ship	MMSI*	Registry	Ship type *	Former name	IMO	Ship identification number	Main types of transported goods	Call sign	Endurance (nautical miles)	Ship capacity	Domestic and foreign trade
1	Mutual Sea 1	LINK OCEAN 1	412590410	China	Liquefied gas tanker		2536743111	CN200163954117		BUNSA	1505	22	
2	Mutual Sea 2	LINK OCEAN 14	412222189	China	Bulk carrier		1ADHJ	CN20210616	Ore, grain				
3	Mutual Sea No. 3	ABLE SAILOR	477004300	HongKong,China	Chemical tanker		9622069			VRME5			
4	Self-test No.1		413821121		Bulk carrier								