

# How to add hidden hazard investigation task (documents)

Users can log in to the website of OLISS, and operate in "Vessel Management → Hidden Danger Screening → Hidden Hazard Inspection Task" interface according to the following steps 1-6:

1. Click to enter the hidden danger inspection task interface

2. Click "Add"

3. Select the inspection object and department, and then click "Confirm"

4. Click "Select Eqpt.", complete the relevant information ( with \* required/ optional ), and choose whether to upload attachments

5. Select Add Modifier and Acceptor to add CC objects as needed

6. Click "Submit"

Add Export

Please select a time range. Keywords Searching Search Reset

After the hidden danger investigation task list is submitted, it will become the "Executing. To Be Processed" status

No.	Report Name	Eqpt. Name	Inspection Object	Inspection Type	Dept.	Inspection Time	Finish Date	Status	Operation
1	空气系统自查	测试空压机名称	LINK OCEAN 1	Shore Leader Inspection	Engine Dept.	2024-12-12	2024-12-26	Executing • To Be Processed	
2	空气系统自查	空气系统	自测1号	Vessel Self-inspection	Engine Dept.	2024-09-17	2024-09-20	Executing • To Be Processed	
3		1#主机启动空气瓶	LINK OCEAN 1	Vessel Self-inspection	Engine Dept.	2024-09-01	2024-09-05	Executing • To Be Processed	