How to manually generate a schedule (document)

Users log in to the OLISS Web side and click to enter the **"Crew Management → Crew Schedule"** interface, click "Manually Generate Schedule", pop up the middle pop-up window, select a vessel, start date, end date, crew and the appropriate template, and then click "Confirm".

Note: When selecting a template, you can choose an existing template or "Add a new template". When adding a new template: select the template name, enabled status, vessel, applicable rank, set the working hours setting to the 7 MLC schedule rules, or fill in remarks. Finally, click "Confirm" to complete the addition of the schedule template.

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	Crew Schedule List			Generate Data Manually				
Crew Management V			Select a vessel		~		_	
Crew Info.	Monthly Schedule Mo	onthly Status Daily Schedule	Chart Data	iii Ead Date		2、Click "Manually	Generate Schedule	Anually Generate Schedule
Resume Update			Start Date	Liu Date		COCEAN 1 V Please select	a time range. Keywords Searching	Search Reset
Crew Arrangement		Dank -	Select a crew		~			
Crew Attendance	No. Crew		Select Template	~	Add Template			
Disembark Request	1 GILL MAHESHI	Master (19 - 21 Day)	20		2	1 Day)(Disabled)	Edit Change the template Exp	port
Crew Transfer	YUAN ZHI CAO AN ZHI CAO YU ZHI CAO YUAN	YU IAN ZHI Master (01 - 04 Day)	2(Confirm	Cancel	• 04 Day)(Disabled)	Edit Change the template Exp	port
Crew Incident	CAO	3、Select a v	essel, start date, end o	date, crew and the appropriate te	emplate, and	then click "Confirm"		
Crew Tracking	3 3 2HI CAO YUAN	IAN ZHI Master (01 - 30 Day)	2023 - 06 30	Approved	凯测试 (01 -	- 30 Day)(Disabled)	Edit Change the template Exp	port
Crew Evaluation	1 Click to enter th	e crew schedule interface						
Crew Schedule Crew Cost	4 AN ZHI CAO YU ZHI CAO YUAN CAO	IAN Master (11 - 12 Day) ZHI	2022 - 07 2	Approved	船长 (11 - 1:	2 Day)(Disabled)	Edit Change the template Exp	port

Add Schedule Template

mplate Name * Please enter	Status ● On ○ Off			
ssel * 🗌 All 🛛 Add	Applicable Rank * 🗌 All Add			
ork Time Setting				
) 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19	20 21 22 23 24			
imarks	Perform MLC rule checks			
Please enter	Rule No1: Maximum hours of work shall not exceed 14 hours in any 24-hour period.			
	Rule No2: Minimum hours of rest shall not be less than 10 hours in any 24-hour period.			
	Rule No3: Hours of rest may be divided into no more than three periods.			
	Rule No4: One of rest periods shall be at least 6 hours in length.			
	Rule No5: Minimum hours of rest shall not be less than 77 hours in any seven-day period.			
	Rule No6: The interval between consecutive periods of rest shall not exceed 14 hours.			
	Rule No7: Maximum hours of work shall not exceed 72 hours in any seven-day period			

4. Select the template name, enabled status, vessel, applicable rank, set the working hours setting to the 7 MLC schedule rules, or fill in renarks. Finally, click "Confirm"

Confirm