

# How to add subsidies for seafarers in the salary interface on the Web side (document)

Users can log in to the OLISS Web side, go to the " Crew Expenses → Crew Salary → Monthly Salary Sheet → Salary Detail Summary " interface, and follow the steps 1-5 below to operate:

Monthly Salary Sheet Approval History Salary Setting

Crew Cost

Crew Contract

Crew Insurance

Crew Salary

Monthly Salary Sheet

Approval History

Salary Setting

Salary Detail Summary

2024 First Half Year Second Half Year Reset

No.	Vessel	Jul All	Aug All	Sept All	Oct All	Nov All	Dec All
1	Shore-based	Approved	Approved	To Be Made	To Be Submitted	To Be Made	
2	LINK OCEAN 1	Approved	Approving	Approved	Approving	To Be Submitted	To Be Made
3	LINK OCEAN 14	N/A	To Be Made	Approving	To Be Made	To Be Made	To Be Made

Salary Detail Summary

Add Export By Crew Export By Ship

2024-11 Crew Name Search Reset

No.	Name	Vessel	Rank	Crew Type	Salary Days	Currency	Basic Salary	航次奖	扫舱费	月度奖	洗舱费	劳务费	其他费用	Subsidy	Deduction	Total Salary	Operation
1	常小军	LINK OCEAN N 1	Second Officer		30	CNY	7000	1000.00	500.00	100.00	500.00	200.00	0.00			9,300.00	History Record Delete Edit
2	刘金祥	LINK OCEAN N 1	2ND Engineer		30	CNY	8500	1000.00	500.00	100.00	500.00	200.00	0.00			10,800.00	History Record Delete Edit
3	刘立强	LINK OCEAN N 1	4TH Engineer		30	CNY	8000	1000.00	500.00	100.00	500.00	200.00	0.00			10,300.00	History Record Delete Edit

3, Click "Edit"

Crew Salary Edit

Name: 刘立强 ID: 441481198702151372

Salary Details

Vessel: LINK OCEAN 1 Rank: 4TH Engineer

Basic Salary \* 8000

扫舱费 500

洗舱费 500

其他费用 0

Subsidies Payable: 0 Add Subsidy

Amount \* Please enter

Occurrence Time 2024-12-24

Reasons for Subsidies

Upload

Confirm Cancel

5, Fill in the relevant information ( with \* required ), upload the attachment, and click "Confirm"

No.	Subsidy Amount *	Occurrence Date	Vessel	Reasons for Subsidies	Operation
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