

## How to edit the notice on the Web side (document)

Users log in to the OLISS Web side and click "Notice Management" to enter the notice management interface. Select the notice to be modified, click "Re-edit", enter the editing interface, modify the relevant content (with \* required), and finally click "Publish" or "Released and Topped" as needed.

The screenshot shows the OLISS Web side interface. The top navigation bar includes 'Workbench: 20978', 'Vessel Monitor', 'Find', 'Switching System', and user information. The left sidebar lists various management modules, with 'Notice Management' highlighted. The main content area displays a list of notices. A red box highlights the 'Notice Management' button in the sidebar and the 'Re-edit' button in the notice list. A red arrow points to the 'Re-edit' button with the text '1. Click "Notice Management"'. Another red arrow points to the 'Re-edit' button with the text '2. Select the notice to be modified, click "Re-edit"'. The notice list shows details for '体系文件更新通知' (System File Update Notice) and '互海通《新功能速递》2024年第11期...' (Hutong New Function Delivery 2024 Issue 11).

The screenshot shows the 'Publish New Notice' form in the OLISS Web side interface. The top navigation bar is the same as the previous screenshot. The left sidebar lists various management modules, with 'Notice Management' highlighted. The main content area displays the 'Publish New Notice' form. A red box highlights the form fields. A red arrow points to the 'Notice Category' dropdown menu with the text '3. Modify the relevant content (with \* required)'. The form fields include 'Notice Category' (set to '海事通知'), 'Chinese Title' (set to '体系文件更新通知'), 'English Title' (set to '体系文件更新通知'), and 'Chinese Editor' (set to '互海通《新功能速递》2024年第11期...'). The form also includes a rich text editor and a table for file details. At the bottom, there are buttons for 'Publish', 'Released and Topped', and 'Cancel'. A red arrow points to the 'Publish' button with the text '4. Click "Publish" or "Released and Topped" as needed'.