

What are the reasons why the Web Purchase Application cannot be submitted (document)?

In the Purchase Application editing interface, there may be required fields that have not been filled in (fields marked with * are required), and the Purchase Application cannot be submitted at this time:

The screenshot shows the 'Purchase Appl Edit' interface. At the top, the application number is 'OL1-PA-P24121205 (LINK OCEAN 1 - Spare Parts - Engine Dept.)'. The form contains several required fields marked with an asterisk (*):

- Appl Name**: A text input field with the placeholder 'Please enter'.
- Priority Level**: A dropdown menu currently set to 'Normal'.
- Supply Date**: A date input field showing '2025-01-16'.
- Supply Place**: A text input field with the placeholder 'Please enter' and a red error message below it: 'Supply place is required'.
- Purchase Modes**: A dropdown menu currently set to 'Ashore Inquiry'.
- Purchase Plan Type**: A dropdown menu with the placeholder 'Please select Purchase Plan Type' and a red error message below it: 'Purchase plan type is required'.
- Purchase Reason**: A large text area with the placeholder 'Please enter' and a red error message below it: 'Purchase Reason is required'.

Below the form, there is a table with one item:

Appl Items No.	Spare Parts Name	Code/Specification/Drawing No.	Components/Position No.	Eqpl. Name/Type/Manufacturer	Spares Description	Unit	Min/Max Stock	Current Stock / Unreceived	Appl. Qty	Appl. Remarks	Int
1	汽缸盖部件	汽缸盖部件	Component: 汽缸盖部件 Position No.: 0	柴油缸 / ZC2 / Ningbo C.S.I		件	1/0	2 / 35	1	Please enter	1

At the bottom of the interface, there is a red error message: 'There are required fields that are not filled in. The * Submit* button is grayed out and cannot be clicked to submit.' The 'Submit' button is indeed grayed out, while the 'Save' and 'Cancel' buttons are active.

2、 Within the specified time period, the purchase document exceeding the limit quantity has not been processed, or the number of acceptance pending orders exceeds the specified quantity

Currently, for ships, departments (deck, engine), and projects (spare parts, marine stores, oil), if there are more than the specified quantity of submitted and unprocessed document within the specified time period (monthly, quarterly, annual), new application forms are not allowed to be submitted; or if there are more than the specified quantity of purchase orders for ships and departments that have not been accepted, new application forms are also not allowed to be submitted. The limited quantity can be customized and modified by the company administrator user (see the red font section in the figure below for detailed settings).

The screenshot shows a software interface with a sidebar on the left containing menu items like 'Purchase Application', 'Purchase Order', and 'Vessel Service'. The main area displays a table of purchase applications. Annotations include:

- A yellow box around 'Purchase Application' in the sidebar with the text: "1. Click to enter the 'Purchase Application' interface in order."
- A yellow box around 'Appl Qty Limited' in the top navigation bar with the text: "2. Click 'Application Quantity Limited' to enter the purchase Application Quantity Limited interface."

At the bottom of the main table, there are two status messages:

- "There are 12 rejected applications currently"
- "There are currently 44 emergency procurement items not available"

On the right side, there is a summary table titled "Purchase Appl.Qty Limited":

Item Type	Appl.Qty Of Month	Appl.Qty Of Quarter	Appl.Qty Of Year	Orders To Be Accepted
Spare Parts	2	8	30	2
Marine Stores	30	100	300	100
Oil	20	80	130	30

Below the table are "Remarks":

- If the number is 0, there is no restriction.;
- Number "n" which is over 0 means that the quantity of purchase document will not exceed "n" within the set period of time.;
- "Monthly" means the limit number within the period of each month, "quarterly" means the limit number within every 3 months(1-3,4-6,7-9,10-12), "yearly" means the limit number within the period of each year.;
- For offline applications of OL.SaaS(local software for ship), no restrictions above.;

At the bottom right of the interface are "Save" and "Cancel" buttons.

When the user is unable to submit the Purchase Application, it should be noted that the reason for the inability to submit is that the required fields are not filled in completely, the application has not arrived, or the number of documents exceeds the company's specified quantity, and appropriate measures should be taken accordingly.