

How to customize the classification of technical files

Users can log in to the website of OLSaaS, and operate in "Vessel Management → Technical Files" interface according to the following steps 1-5:

1. Click in turn to enter the interface of "Technical Files"

2. Select the vessel

3. Personnel with authority can click "File Category Configuration"

Drawing Category Setting

The interface can be switched for file category configuration

Chinese Category name	English Category Name	Operation
800车CCS退审图(轮机)		Edit Delete
800车CCS退审图(电气)		Edit Delete
800车CCS退审图(船体)		Edit Delete
电气	Electric	Edit Delete
轮机	Engine	Edit Delete
甲板	Deck	Edit Delete
船体		Edit Delete

+ Add Category

4. Click "Add Category" to customize the Chinese and English names of classification, and click "Confirm"

Note:

For old customers, there are three default classifications of "Engine, Deck and Electric";

For new customers, they can customize the classification and Chinese and English classification names (no default classification).

Confirm Cancel

Workshop Drawing Category Setting

Delete failed
There are already files in this category and cannot be deleted!

Drawing | Inspection Report | Operation Procedures

Drawing | Inspection Report | Operation Procedures

+ Add | Import | Export | Copy Ship | Delete

No.	Drawing No	Chinese Category name	English Category Name	Operation
1	WP17D155-001H	800车CCS退审图(轮机)		Edit Delete
2	WP17D155-003H	800车CCS退审图(电气)		Edit Delete
3	WP17D155-004H	800车CCS退审图(船体)		Edit Delete
4	WP17D155-008H	电气	Electric	Edit Delete
5	DCS473-601-01SMA	轮机	Engine	Edit Delete
6	WP17D155-001E	甲板	Deck	Edit Delete
7	WP17D155-003E	船体		Edit Delete
8	DCS473-464-01			
9	DCS473-521-00			
10	DCS473-521-02			

+ Add Category

5. You can edit/delete the existing file classification.
When deleting a classification, the system will automatically check whether there are files using the classification.
If there are, the system will prompt that the deletion failed.

Confirm | Cancel