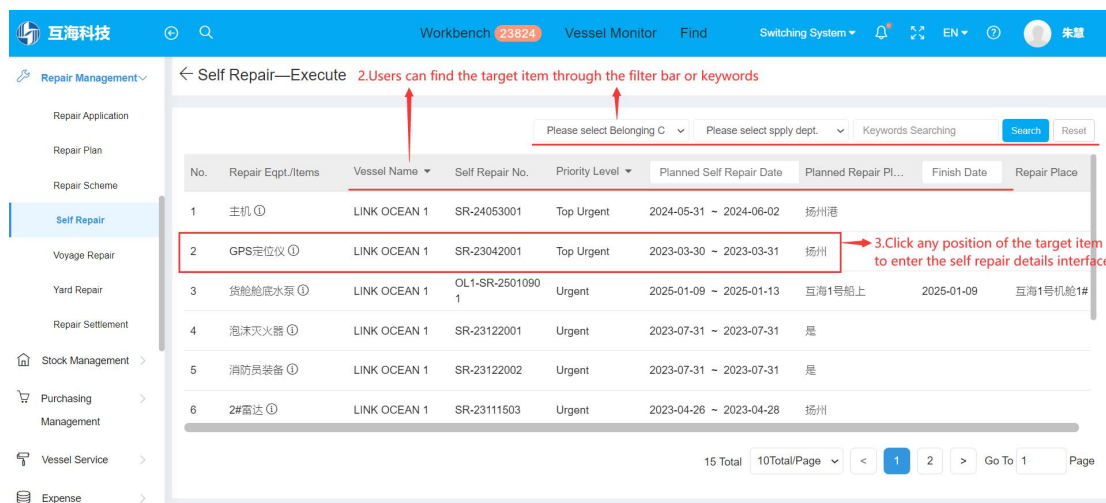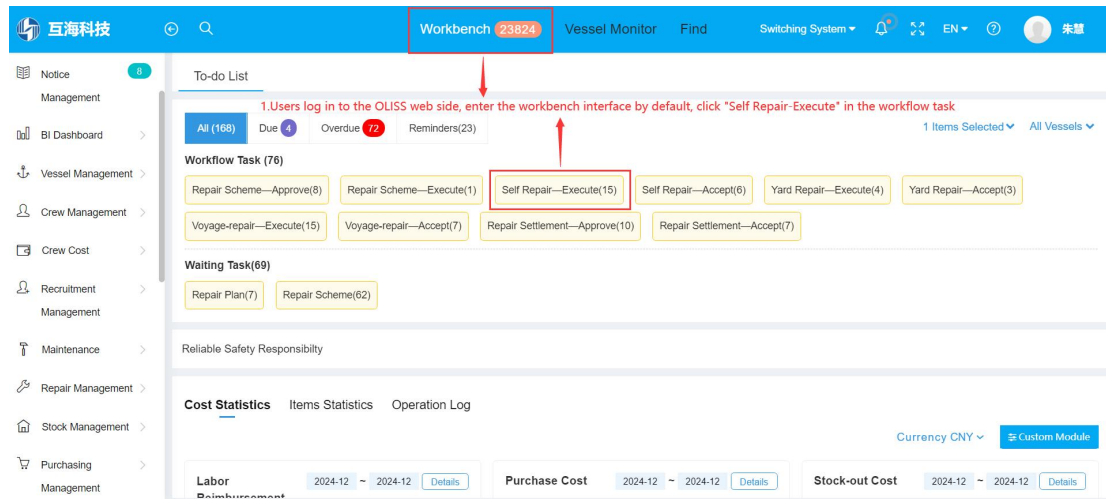# How to execute the self repair item on the web side (Document)

After the repair scheme is confirmed, the record will be transferred to the personnel workbench with the authority to execute the self repair item.

Users log in to the OLISS web side, enter the workbench interface by default, click "Self Repair-Execute" in the workflow task, enter the self repair-execute interface, can find the target item through the filter bar or keywords, click any position of the target item to enter the self repair details interface, fill in the repair place and completion status in this interface, select the finish date, select whether to upload attachment and add actual consumption goods as needed, and finally click "Execute"/"Cancel Execution" according to the actual situation.

Self Repair Details `Executing`

Self Repair No.: SR-23042001 | Belonging Company : 上海互海信息科技有限公司

Vessel: LINK OCEAN 1   **Dept.:** Deck Dept.   **Priority Level:** Top Urgent

Repair Eqpt./Items: GPS定位仪   **Manufacturer:** 日本JRC

Repair Reason: 损坏

Remarks/Requirements:

View Repair Appl. Doc>
View Repair Scheme Doc>
Check Budget Utilization Status >

4.Fill in the repair place and completion status in this interface, select the finish date, select whether to upload attachment and add actual consumption goods as needed

Repair Place *   **Finish Date** *

Please enter   Please select

Completion Status *

Please enter

0 / 500

Upload Attachment   Upload

Actual Consumption Goods   Add

Comment   Export   Execute   Cancel Execution

5.Click "Execute"/"Cancel Execution" according to the actual situation

Task Progress

Create(from repair scheme)   2023-04-20 15:24:46
朱俊

Execute — 轮机长 ⓘ

Expand All⌄

Next step:

If users **"execute"** self-repair item, the record will become **"Accepting"** according to the approval process node;

If users **"Cancel Execution"** self-repair item, the record will be returned to the **"Repair Management→Repair Plan"** interface, showing the status of "not submitted", the user can modify it and resubmit it for approval.