

How to convert a maintenance task into repair

When executing a maintenance task, if repair records exist, you can convert the maintenance task to repair processing according to the actual situation, so this maintenance task does not need to be executed.

Users can log in to the website of OLSaaS and operate in "Maintenance → Maintenance Management → Maintenance Plan of Month" interface according to the following steps 1-4:

The screenshot shows the 'Maintenance Plan of Month' interface. Annotations include:

- 1. Click in turn to enter Maintenance Plan of Month interface (pointing to the sidebar menu).
- 2. You can query the maintenance tasks to be executed by filtering (pointing to the search bar).
- 3. Click "Executing" on the right side of the target maintenance item (pointing to the 'To Do' status).

No.	ID	Equipment	Maintenance Item	Maintenance Des	Engine Dept.	P.I.C.	Month	Planned main...	Maintenance ...	Status	Analysis Finished...	Performance	acceptance remark	Operation
663	145516	曲轴连杆轴颈	测试	Engine Dept.	大副	1Month±16 Day	2022-10-11	2022-10-11	Accepting	delayed completion	none		Accepting	
139	147729	主机	拆机、清洗空气滤器	Engine Dept.	2E	1Month±16 Day	2022-10-15		To Do				Executing	Extension Request
140	147729	主机	曲轴箱刮油、外观检查、给油各个轴承的固本螺丝、...	Engine Dept.	2E	1Month±16 Day	2022-10-15		To Do				Executing	Extension Request

The screenshot shows the 'Maintenance Item Details (Executing)' interface. Annotations include:

- 4. In Maintenance Item Execution interface, if there is a repair record for the equipment, it will be displayed ("View Latest Repair Request"). Click to tick "Transferred to Repair" and submit. (pointing to the 'Repair Processing' checkbox).

Document Progress

- Create (from system task) 2022-10-08 01:39:59
 - 系统
 - 船舶执行 - 船长

Note: After "Transferred to Repair" is selected here, "Completion Date, Completion Status, Maintenance Attachments" and other information in the original execution interface will be automatically hidden

Comment Save Submit

Note:

After being transferred to repair, the original maintenance item will be in a state of "Accepting", and the completion status will be "Transferred to Repair", as shown below:

The screenshot shows the 'Maintenance Plan of Month' interface with the following table:

No.	ID	冷却器	Maintenance Item	Maintenance Des	Engine Dept.	P.I.C.	Period	Planned main...	Maintenance ...	Status	Analysis Finished...	Performance	acceptance remark	Operation
547	1477410	冷却器	主高温淡水冷却器	检查冷却效果、视情拆洗	Engine Dept.	2E	1Month±16 Day	2022-10-15	2022-10-24	Accepting	normal	已转维修		Accepting

Red arrow points to '已转维修' with the label 'Transferred to Repair'.