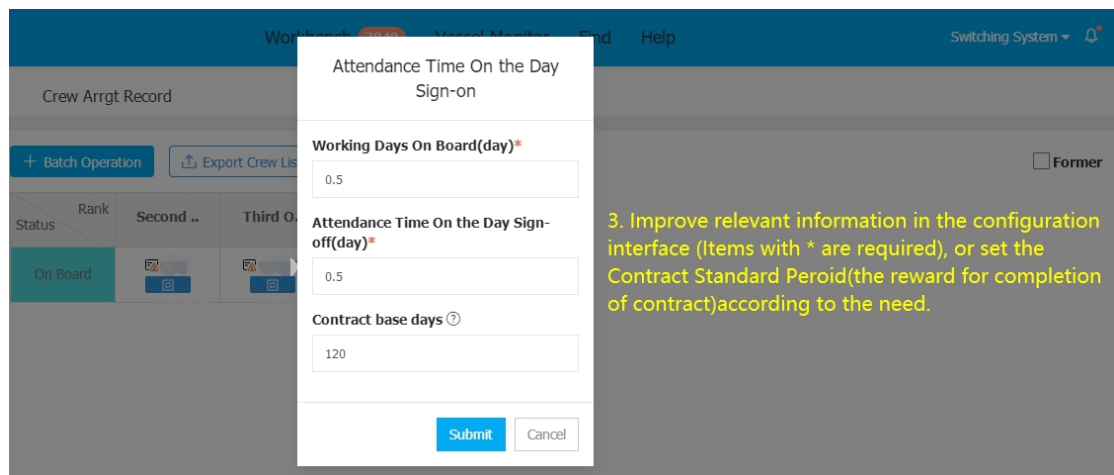
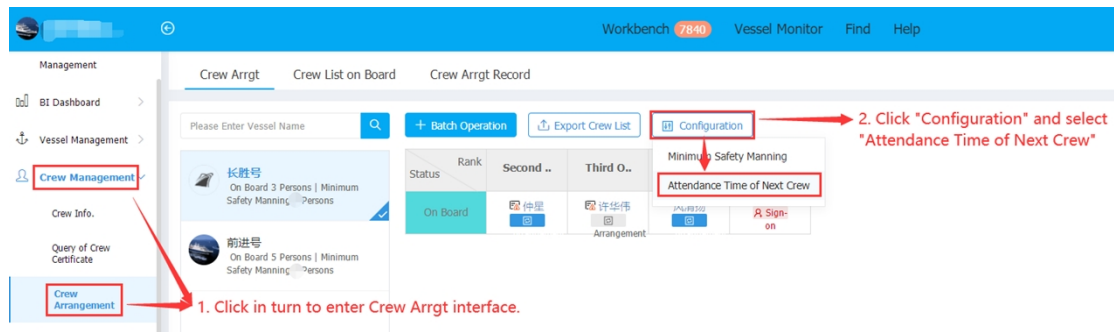


How to configure attendance time of next crew and the reward for completion of contract

Users can log in to the website of OLSaaS, and operate in "Crew Management→Crew Arrgt" interface according to the following steps 1-3:



长胜号 — Crew Sign-on

***Crew Sign on** [View Crew Details>](#)

姜素文(321002199706076111) Crew Return Condition [?]

ⓘ The crew arrgt is abnormal> Ex-colleague(Same Co.) Ex-colleague(Same Ship)

New colleague

***Rank** **Job Description**

Please Select Rank Please Enter Job Description

***Sign-on Date** ***Attendance Time of the Sign-on Day**

Please Select Sign-on Date 0.5

Sign On Port **Former Crew**

Please Enter Sign-on Port Please Select Sign-off Crew

Planned Sign-off Date **Planned Sign-off Port**

Please Enter Planned Sign-off Date Please Enter Planned Sign-off Port

Remarks

Please Enter Remark When the crew is arranged to board, the attendance time on the day will be automatically displayed.

Arrangement of Crews on Board



Vessel Name: [Redacted]

Rank: Second Officer

Sign-on Info: 2022-11-30

Remarks: [Redacted]

Remarks:

Attendance Time of the Sign-on Day: 0.5天

Arrgt Mode

- Sign-off Rank Change on the Ship Crew Arrgt to Another Ship

*Sign-off Date

Please Select Sign-off Date

*Sign-off Reason

Expiration of Contract

*Attendance Time of the Sign-off Day

0.5

Sign-off Port

Please Enter Sign-off Port

Remarks

Please Enter Remark

Upload Attachment

When the crew is arranged to disembark, the attendance time on the day will be automatically displayed.