## How to approve the Annual Emergency Plan on the web side (document)

The user logs in to the OLISS Web side , and in the "Workbench  $\rightarrow$  Emergency Annual Plan - Approve" interface, the following steps 1-6 can be operated:

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II	Notice Management	ee 6 To-do List												
Doll	BLDashboard		After logging in to the OLISS web side, the user will enter the workbench by default											
.f.	Vessel Manag	mont	Workflow Task (24)											
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25 Crew Management > Waiting Task(825)														
	Crew Cost	>	Em'cy Drill(17	) Em'cy Drill(7	90) Antifouli	ng Management(	18)		2.	Click "Emerg	ency Year P	Plan - Approve	• under Wo	orkflow Task
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2	Recruitment Management		3	LINK OCEAN 1		1 items		Generate	Generate Plan 202		124-12-04 17:07:10 Appr		oving	
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	**	朱俊测试导	À	^	To Be Execut			To Be Execut			To Be Execu	it		т
						4. Click	"Accepted"	or "Reject" ac	cording to t	he actual situ	ation 🔶	Accepted	Reject	Comment

Accepted:

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	4	测试急救演习	Drill	3			To Be Execu ed	Please enter		
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	6	测试1	Drill	3	To Be Execut ed			Upload		
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<	8	朱俊测试2	Drill	3	To Be Execut ed				5. Fill in agree opinion and upload attachments as needed	
	9	朱俊测试3	Drill	3	To Be Execut ed					
	10	朱俊测试4	Drill	3	To Be Execut ed					
	11	朱俊测试导入 功能1	Drill	1	To Be Execut ed	To Be Execut ed	To Be Execu ed			
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									6. Click "Confirm" 🔶 Confirm C	ancel

## Reject:

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	7	朱俊测试1	Drill	3	To Be Execut ed			5. Fill in the reject reason	
<	8	朱俊测试2	Drill	3	To Be Execut ed				
	9	朱俊测试3	Drill	3	To Be Execut ed				
	10	朱俊测试4	Drill	3	To Be Execut ed				
	11	朱俊测试导入 功能1	Drill	1	To Be Execut ed	To Be Execut ed	To Be Execu ed		
	12	朱俊测试导入 功能2	Drill	2	To Be Execut ed		To Be Execu ed	6. Click "Confirm"	
		朱俊测试导入	• ••	~	To Be Execut		_		
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## Next step:

Emergency drills will be automatically generated after the approval of the annual emergency plan.