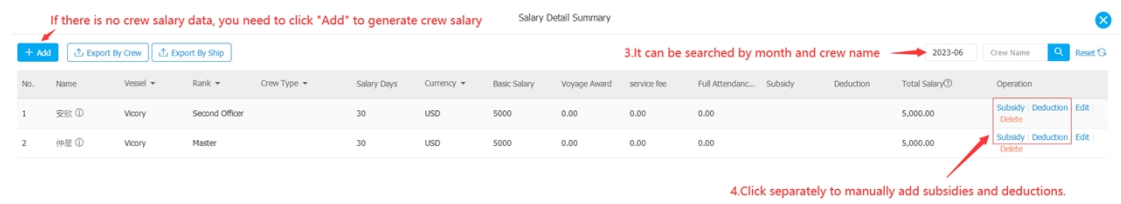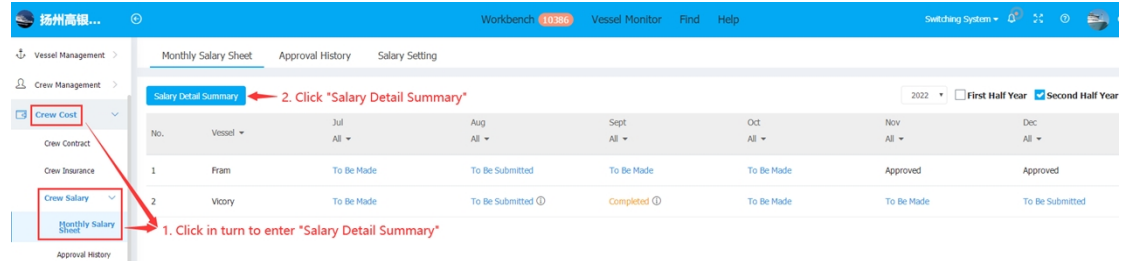# How to increase subsidies or deductions for crews in the salary interface

Users can log in to the website of OLSaaS, and operate in **"Crew Cost → Crew Salary →
Monthly Salary Sheet → Salary Detail Summary"** interface according to the following steps
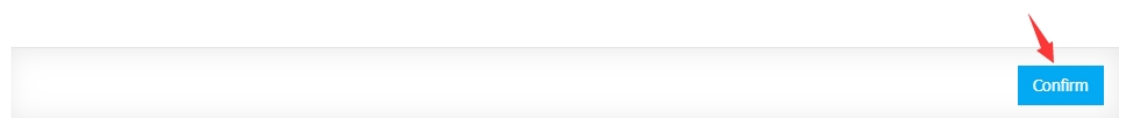1-5:

5. After filling in the relevant information and uploading the attachment (items with * are
required), click "Confirm" in the lower right corner to add the subsidy.

Add Deduction

Amount*

Occurrence Time

2023-07-15

Reason for Deduction

Attachment

⌃ Upload Attachment

The size of a single uploaded file cannot exceed 1GB.

5.Fill in the relevant deduction information and click "Confirm" to add new deduction

Confirm