How to execute regular maintenance items

After the annual maintenance plan is completed, the system will generate maintenance tasks according to the maintenance period. According to the "Days of Task Generated In Advance" set in the annual maintenance plan, if the corresponding date is reached, the maintenance tasks to be executed will appear in the authorized personnel workbench-Waiting Task interface.
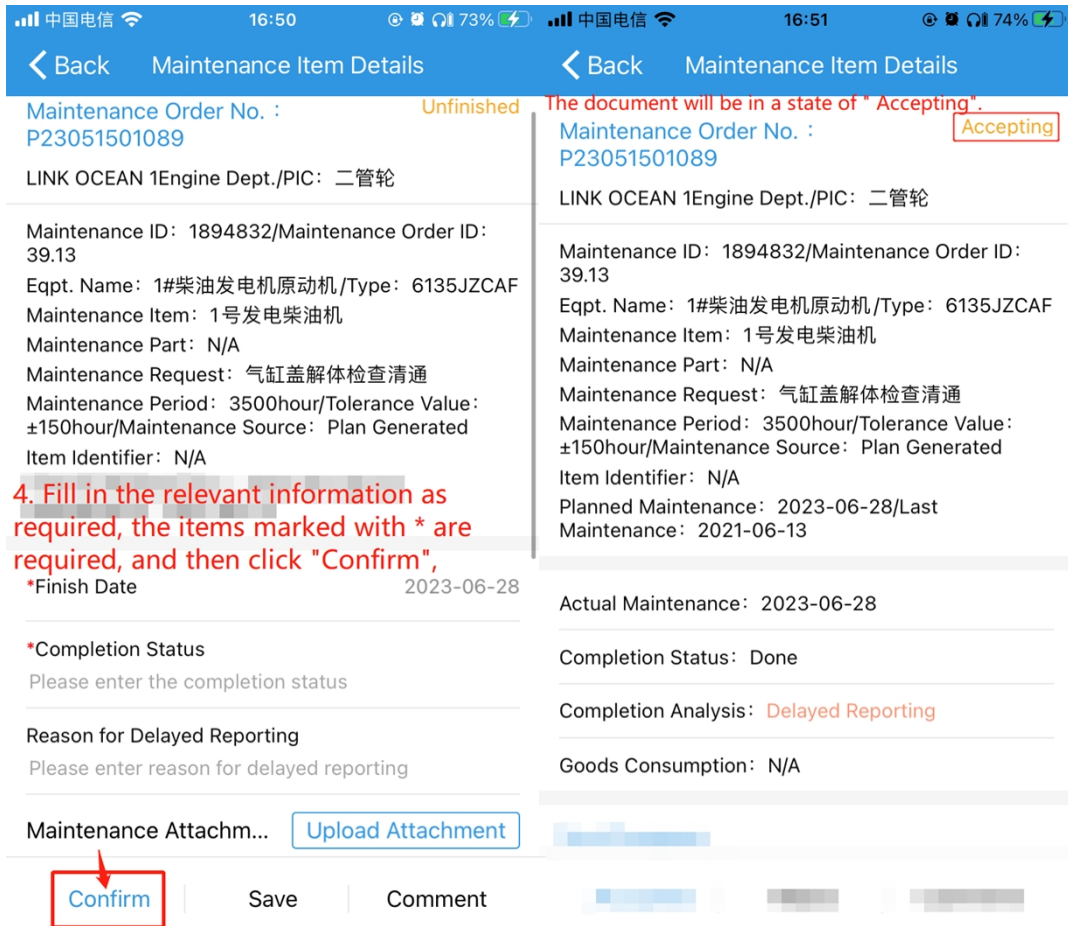
Users can log in to OLSaaS APP and operate in the interface of "Workbench" according to the following steps 1-4:

< Back   Maintenance Item Details

Maintenance Order No.：   Unfinished
P23051501089

LINK OCEAN 1Engine Dept./PIC：二管轮

Maintenance ID：1894832/Maintenance Order ID：
39.13
Eqpt. Name：1#柴油发电机原动机/Type：6135JZCAF
Maintenance Item：1号发电柴油机
Maintenance Part：N/A
Maintenance Request：气缸盖解体检查清通
Maintenance Period：3500hour/Tolerance Value：
±150hour/Maintenance Source：Plan Generated
Item Identifier：N/A

4. Fill in the relevant information as required, the items marked with * are required, and then click "Confirm",

*Finish Date   2023-06-28

*Completion Status
Please enter the completion status

Reason for Delayed Reporting
Please enter reason for delayed reporting

Maintenance Attachm...   [Upload Attachment]

[**Confirm**] | Save | Comment

< Back   Maintenance Item Details

The document will be in a state of " Accepting".
Maintenance Order No.：   [Accepting]
P23051501089

LINK OCEAN 1Engine Dept./PIC：二管轮

Maintenance ID：1894832/Maintenance Order ID：
39.13
Eqpt. Name：1#柴油发电机原动机/Type：6135JZCAF
Maintenance Item：1号发电柴油机
Maintenance Part：N/A
Maintenance Request：气缸盖解体检查清通
Maintenance Period：3500hour/Tolerance Value：
±150hour/Maintenance Source：Plan Generated
Item Identifier：N/A
Planned Maintenance：2023-06-28/Last
Maintenance：2021-06-13

Actual Maintenance：2023-06-28

Completion Status：Done

Completion Analysis：Delayed Reporting

Goods Consumption：N/A

Next Step:

After the maintenance task is completed, the document will be in "to be accepted" status, and it will be transferred to the acceptor's workbench according to the approval node.