

How to execute vessel purchase scheme

After the purchase application (purchase mode: vessel purchase) is approved, according to the workflow, the document will automatically be in a state of "to be executed", and the task of "vessel purchase to be executed" will appear on the workbench of personnel with execution authority.

Users can log in to the website of OLSaaS, and operate in "Workbench→Workflow Task→Execute" interface according to the following steps 1-5:

The screenshot displays the OLSaaS Workbench interface. At the top, there is a navigation bar with "Workbench (10715)", "Vessel Monitor", "Find", and "Help". Below this, there are tabs for "To-do List", "Overall", and "Warning Popups Setting>". The main area is divided into "Workflow Task" and "Waiting Task" sections. A red arrow points to the "Execute" button in the "Workflow Task" section, with the annotation: "1. Log in to the website of OLSaaS, enter the workbench interface by default, and click 'Workflow Task → Execute → Vessel Purchase(To Be Executed)".

Below the main area, a "To-do List: 1" section shows a "Vessel Purchase Doc." with a status of "Executing". A red arrow points to this document with the annotation: "2. Click the target document to be executed and the lower interface will pop-up".

The detailed view of the "Vessel Purchase No.: SP-P23070801" is shown below. It includes fields for "Vessel: Fram", "Supply Date: 2023-08-08", "Purchase Item Type: Spare Parts", "Currency: CNY", "Purchase Date:", and "Purchase Place:". A red arrow points to the "Purchase Date:" field with the annotation: "3. The purchase date, purchase location, storage location and P.I.C., attachment needs to be uploaded (items with* are required)".

The main table lists the purchase items:

No.	Spare Parts N...	Spar...	Code/Specifc...	Spare Description	Unit	Appl.Qty	Actual Purchase ...	Unit Price	Supplier	Remarks	* Storage Position	* P.I.C.
1	Safety Valve Co	plete	P91103-0018-011		Piece	16	16	Please enter pric	Supplier	Remarks	* 备件号	* 大管轮
2	Extra large cylin	dical pin	16 M99		Piece	10	10	Please enter pric	Supplier	Remarks	* Storage Position	* P.I.C.

Below the table, there is a "Remarks:" field and a "Self Purchase Voucher:" section with an "Upload Attachment" button. A red arrow points to the "Upload Attachment" button with the annotation: "4. According to the audit situation, you can make comments, cancel vessel purchase, and complete execution separately".

At the bottom, there is a "Task Progress" section with three buttons: "Comment", "Cancel Vessel Purchase", and "Complete Execution". A red arrow points to the "Complete Execution" button.